

Voting by proxy

Proxy voting means that if you aren't able to cast your vote in person, you can have someone you trust cast your vote for you.

You can use this form to apply to vote by proxy if you are a member of Her Majesty's Armed Forces or their spouse or civil partner. In Scotland, this form also allows a person aged 14 or over who is registered as a service voter because they are living with a parent or guardian who is a member of the Armed Forces, to vote by proxy in local elections and elections to the Scottish Parliament once they are 16 years old. They do not need support for their application.

In England and Wales you must be 18 or over on polling day to vote.

In Scotland you must be 16 or over on polling day to vote in local elections and elections to the Scottish Parliament. You must be 18 or over to vote in elections to the UK Parliament and European Parliament.

For more information, speak to your Unit Registration Officer or contact your electoral registration office. For contact details, visit yourvotematters.co.uk.

How do I apply to vote by proxy?

- You must ask someone who is willing and capable to be your proxy and vote on your behalf.
- Fill in the proxy vote application form. If you are registered as a service voter you do not need support for your application. If you are registered as an ordinary elector, you will need support from your employer or another authorised person at your workplace. For further information contact your electoral registration office.
- Make sure you complete all sections of the form, even if you have already given the information on your service voter registration form and supply your date of birth and signature. You need to give your date of birth and signature on this application form. This information is needed to prevent fraud. If you are unable to sign this form, please contact the electoral registration office in the area where you are registered.
- Return your completed application form to the electoral registration office in the area where you are registering as soon as possible. **You can find their details and more information at yourvotematters.co.uk**

Please do not return your form to the Electoral Commission. Your application form must arrive at your electoral registration office by **5pm, 11 working days before the poll** when changing or cancelling an existing proxy, postal or postal proxy vote and by **5pm, 6 working days before the poll** when applying for a new proxy vote.

If you miss the deadline for applying to vote by proxy you can still apply for an emergency proxy in a limited number of circumstances up until 5pm on polling day. Contact your electoral registration office in the area in which you have registered or are registering for advice. You can find the address at yourvotematters.co.uk.

If you are not already registered to vote, your application to register must have reached the electoral registration officer by **midnight, 12 working days before the poll**.

This form and these deadlines do not apply in Northern Ireland. Visit eoni.org.uk for more information.

Application to vote by proxy for a member of Her Majesty's Armed Forces, their spouse or civil partner and, in Scotland only, their children who are living with them

What happens after I have applied to vote by proxy?

- Your proxy must go to your polling station to vote. If your proxy cannot get to the polling station, they can apply to vote for you by post. They can apply to do this by **5pm, 11 working days before the poll**. They can contact the electoral registration office for more details and to request a further application form. For contact details, go to yourvotematters.co.uk
- Your proxy will be sent a proxy poll card telling them where and when to vote on your behalf.
- You should let your proxy know how you want them to vote on your behalf, for example, which candidate, party or outcome.
- If it turns out that you are able to go to the polling station on polling day, you can vote in person as long as your proxy has not already done so or has not applied to vote for you by post.

Voting as a proxy

A person can only be a proxy for close relatives and up to two other people at an election or referendum. Close relatives are the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant.

The person you wish to appoint as your proxy can only act as proxy if they are 18 or over (16 or over in Scotland at local elections and elections to the Scottish Parliament) and they are (or will be) registered for that election or referendum.

Privacy statement

The Electoral Registration Officer will only use the information you give them for electoral purposes. They will look after personal information securely and will follow data protection legislation. They will not give personal information about you or any personal information you may provide on other people to anyone else or another organisation unless they have to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in Representation of the People Act 1983 and associated regulations.

The Electoral Registration Officer is the Data Controller. For further information relating to the processing of personal data you should refer to their privacy notice on their website. You can find their website address and contact details at yourvotematters.co.uk

Application to vote by proxy for a member of Her Majesty's Armed Forces, their spouse or civil partner and, in Scotland only, their children who are living with them

Only one person can apply to vote by proxy using this form

Please write in black ink and use BLOCK LETTERS and return to Democratic and Electoral Services, Pippbrook, Dorking, Surrey, RH4 1SJ. If you need help filling in this form please phone 01306 879198.

1 About you

Surname

First name(s) (in full)

Current address (this address will be used for correspondence)

Postcode/BFPO

Telephone no (optional). Please include country code

Email (optional)

Providing an email and telephone number gives a quick and easy way to contact you about your application.

2 UK registration address

Please give your full UK registration address:

Postcode

3 About your proxy (the person you have chosen to vote on your behalf)

Full name

Family relationship (if any)

Full address

Postcode

Email or telephone no (optional)

4 How long do you want a proxy vote for?

I want to vote by proxy (tick one box only):

- until further notice (while I am registered as a service voter)
- for the elections/referendums to be held on

D D M M Y Y Y Y

- for the period

from
D D M M Y Y Y Y

to
D D M M Y Y Y Y

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5 The reason you can't vote in person

Please give the reason you are unable to vote in person.

6 Your date of birth and declaration

Declaration: I have asked the person I have named as my proxy and confirm that they are willing and capable to be appointed to vote on my behalf.

As far as I know, the details on this form are true and accurate. I understand that to provide false information on this form is an offence.

Date of birth: Please write your date of birth in the boxes below using black ink.

D	D	M	M	Y	Y	Y	Y

Signature: Sign below using black ink, keeping within the grey border.

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If you are unable to sign this form, please contact your electoral registration office.

7 Date of application

Today's date

D	D	M	M	Y	Y