

To the Members of the Executive

Your attendance is requested at a meeting of the Executive to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 9TH FEBRUARY 2016 at 7.00pm** for the transaction of the business set out in the following agenda.

1st February 2016

Angela Griffiths
Corporate Head of Service

Members of the Executive and Portfolios

Councillor James Friend - Leader of the Council

Councillor Vivienne Michael - Community Engagement and Resident Services

Councillor Lucy Botting - Wellbeing

Councillor Lynne Brooks - Finance and Performance

Councillor Howard Jones - Town Centres

Councillor Corinna Osborne-Patterson - Rural Economies and Cycling

Councillor Sarah Seed – Planning

Councillor Michelle Watson - Environment

Councillor Charles Yarwood - Property and Parking

Members are reminded that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.

A member who is not a member of the Executive, may not speak at the meeting unless, before it begins he/she has obtained the Chairman's consent to speak on a specific item. (Please note prior consent is not required for those members detailed under rule 48.3 of Part 4: Rules of Procedure - Standing Orders that relate to the Executive only).

AGENDA

1. Minutes

To approve as a correct record the minutes of the Executive held on 19th January 2016.

2. Apologies for Absence

To receive apologies for absence.

3. Disclosure of Interests

To receive any disclosures of interests from Members (either disclosable pecuniary interests or non-pecuniary interests) in relation to any items included on the agenda for this meeting in accordance with the Council's Code of Conduct.

4. Councillor Question Time

To receive Councillor questions at this meeting on any matter in which the Executive has powers or duties or which affects the District. Fifteen minutes will be set aside for this purpose. Please note that in accordance with the Council's Constitution a question can only be asked if written notice has been given to the Corporate Head of Service with responsibility for Democratic and Legal Services by 10.00am on the working day before the meeting.

5. Report of the Scrutiny Committee

The Executive will receive a report on the work of the Scrutiny Committee from the Chairman of that Committee.

Part I

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<p>6.</p>	<p>Month 9 – 2015/16 Business and Budget Monitoring</p> <ol style="list-style-type: none"> 1. That the Executive notes the Council's performance and financial position for the end of December (Month 9) 2015/16 and the contracts set out in Appendix E. 2. That the Executive approves the loan of £30,000 to the Dorking Town Partnership as set out in paragraph 6 of this report. <p>Executive Member: Councillor Lynne Brooks</p> <p>Corporate Priorities: Environment, Prosperity and Community Wellbeing</p>	<p>5 - 22</p>
<p>7.</p>	<p>Mole Valley District Council Grant Aid Applications</p> <p>The Executive is asked to approve the capital grants and the one and three year revenue grants outlined in Appendix A, Tables 2 and 3 for 2016/17, subject to the necessary budget being committed.</p> <p>Executive Member: Councillor Vivienne Michael</p> <p>Corporate Priorities: Community Wellbeing</p>	<p>23 - 38</p>
<p>8.</p>	<p>2016/17 Budget and Council Tax Resolution</p> <p>The Executive is asked to recommend the following to Council:-</p> <ol style="list-style-type: none"> (i) That the proposed budget for 2016/17 be set at £9,852,000. (ii) That the Band D Council Tax for 2016/17 be set at £163.65, representing a 1.95% increase on 2015/16. (iii) That the proposed Capital Programme of £3,172,000 be approved. (iv) That the Section 151 Officer's statement concerning the 2016/17 budget and the medium term financial outlook for the Council be noted. (v) That the Council decide whether to increase Members' Allowances in line with the National Pay Award for staff. 	<p>39 - 65</p>

	<p>Executive Member: Councillor Lynne Brooks</p> <p>Corporate Priorities: Environment, Prosperity and Community Wellbeing</p>	
9.	<p>Draft Bookham Neighbourhood Development Plan</p> <p>That in accordance with the provisions of Regulation 16 of The Neighbourhood Planning (General) Regulations,:</p> <ol style="list-style-type: none"> 1. The draft Bookham Neighbourhood Development Plan, attached at Appendix 1, be publicised on the Mole Valley District Council website; 2. All households and businesses in the Neighbourhood Area be notified by letter of the publication of the draft Bookham Neighbourhood Development Plan and told where and when it can be inspected, how to make representations on the Plan's proposals and the date by which representations must be submitted; 3. Those bodies referred to in the Bookham Neighbourhood Forum's Consultation Statement be notified that the Plan has been received; 4. Comments on Policies BKH1; BKH3 and BKIN4 be submitted to the independent examiner of the draft NDP for the reasons set out in paragraph 2.11 of the report; 5. As soon as possible after the receipt of representations, arrange for the draft Bookham NDP to be independently examined. <p>Executive Member: Councillor Sarah Seed</p> <p>Corporate Priorities: Environment</p>	66 - 236
10.	<p>Framework Agreement for Bed and Breakfast Accommodation</p> <p>The Executive is asked to approve:</p> <ol style="list-style-type: none"> 1. that the Council procures and establishes a framework agreement for purchasing temporary bed and breakfast accommodation for statutory homeless households; 2. that the framework agreement is developed in partnership with the Borough Councils of Elmbridge, Epsom and Ewell, Reigate and Banstead and Spelthorne and that Mole Valley District Council (MVDC) is the lead authority; 3. the initial procurement timetable and process; 4. permission to commence the procurement process; and 5. that the focus of the procurement process is to deliver value for money and the provision of bed and breakfast accommodation that is of appropriate quality and safe. <p>Executive Member: Councillor Vivienne Michael</p> <p>Corporate Priorities: Prosperity and Community Wellbeing</p>	237 - 241

11.	Aviation Working Group – Terms of Reference The Executive is asked to agree that an Aviation Working Group be re-established with the Terms of Reference set out in Appendix 1 to this report. Executive Member: Councillor Sarah Seed Corporate Priorities: Prosperity, Environment and Community Wellbeing	242 - 245
12.	Urgent Items To consider any items of business, other than those shown on this agenda and which, by reason of special circumstances to be stated at the meeting, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.	-

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