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| <b>Executive Member</b>                       | Councillor Simon Ling              |
| <b>Strategic Management Team Lead Officer</b> | Angela Griffiths                   |
| <b>Author</b>                                 | Angela Griffiths                   |
| <b>Telephone</b>                              | 01306 879133                       |
| <b>Email</b>                                  | angela.griffiths@molevalley.gov.uk |
| <b>Date</b>                                   | 13 January 2015                    |

|                          |     |                     |    |
|--------------------------|-----|---------------------|----|
| <b>Ward (s) affected</b> | N/A | <b>Key Decision</b> | No |
|--------------------------|-----|---------------------|----|

|   |                                  |
|---|----------------------------------|
| <b>Subject</b>  | 2015/16 Council Meeting Schedule |
| <b>RECOMMENDATION</b>   |                                  |
| The Executive is asked to approve the meeting schedule for 2015/16 as set out in Appendix 1 to this report. |                                  |

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| <b>CORPORATE PRIORITIES</b>   |
| The schedule of meetings is planned to enable the Council and its various decision-making bodies to meet the Corporate Plan and its priorities. |

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| <b>The Executive <u>has</u> the authority to determine the Recommendations</b> |
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**1.0 BACKGROUND**

The Council’s meeting schedule runs from after the annual meeting in May each year.

Attached at Appendix 1 is the proposed schedule of meetings for 2015/16. The Schedule assumes 8 cycles of the Executive for the year with corresponding Scrutiny Committees although the Chairman of the Scrutiny Committee may insert additional meetings of that Committee such as for the purposes of external scrutiny.

Meetings of the Audit, Development Control, Licensing and Standards Committees follow their usual frequency.

Meetings of the Working Groups of the Executive have been scheduled.

A number of dates are allocated for Seminars as needed.

**Legal Implications** – The Council is legally required to make decisions as set out in its constitution and the meeting schedule is set out to achieve this.

**Financial and Risk Implications** – None from approving this schedule.

**2.0 OPTIONS**

**Option One:** The Executive can approve the meeting schedule for 2015/16 as set out in Appendix 1.

**Option Two:** The Executive could ask that the meeting schedule be given

further consideration by the Officers and a revised schedule submitted to the February meeting of the Executive.

### **3.0 CORPORATE IMPLICATIONS**

**Monitoring Officer commentary** – The Monitoring Officer has confirmed that all relevant legal implications have been taken into account

**S151 Officer commentary** - The S151 Officer has confirmed that there are no financial implications arising from the approval of the meeting schedule.

**Equalities Implications** – The impact on officers attending evening meetings is addressed by relevant Corporate Heads of Service.

**Employment Issues** – As above.

**Sustainability Issues** – None.

**Consultation** – None.

### **4.0 BACKGROUND PAPERS - None.**

## MEETING SCHEDULE 2015/2016

(Meetings are held at 7.00pm on unless stated otherwise)

|  |                             |                                  |                          |                         |                                  |                  |
|--|-----------------------------|----------------------------------|--------------------------|-------------------------|----------------------------------|------------------|
| <b>Development Control (Wednesday)</b>   | 3 June<br>1 July            | 5 August<br>2 September          | 7 October<br>4 November  | 2 December<br>6 January | 3 February<br>2 March            | 6 April<br>4 May |
| <b>Scrutiny Committee</b>                | 2 June<br>7 July            | 15 September                     | 6 October<br>17 November | 5 January               | 26 January<br>8 March            |                  |
| <b>Executive</b>                         | 16 June<br>21 July          | 29 September                     | 20 October<br>1 December | 19 January              | 9 February<br>22 March           |                  |
| <b>Audit</b>                             | 30 June<br>(draft accounts) | 17 September<br>(final accounts) | 26 November              |                         | 17 March                         |                  |
| <b>Council</b>                           | 14 July                     | 22 September                     | 24 November              |                         | 23 February<br>1 March (reserve) | 24 May (Annual)  |
| <b>Licensing</b>                         |                             |                                  | 14 October               |                         | 10 February                      |                  |
| <b>Standards</b>                         | 9 July                      |                                  | 15 October               | 21 January              |                                  |                  |
| <b>Pippbrook Working Group</b>           | 8 July                      |                                  | 21 October               | 13 January              |                                  | 13 April         |
| <b>Planning Policy Working Group</b>     | 10 June                     | 9 September                      | 11 November              | 20 January              | 16 March                         |                  |
| <b>Wellbeing Working Group</b>           | 9 June                      | 8 September                      | 10 November              |                         | 2 February                       |                  |
| <b>Sustainable Economy Working Group</b> | 15 July                     | 23 September                     |                          | 16 December             | 9 March                          |                  |

### Bank Holidays

25 May 2015  
31 August 2015  
25 and 28 December 2015  
1 January 2016  
25 and 28 March 2016  
2 May 2016

### Elections

5 May 2016 (District and Police and Crime Commissioner)

### Possible Seminar Dates

25 June; 10 September, 18 November and 14 January

