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Date	19 January 2016

Ward (s) affected	N/A	Key Decision	No
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Subject	2016/17 Council Meeting Schedule
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RECOMMENDATION
 The Executive is asked to approve the meeting schedule for 2016/17 as set out in Appendix 1 to this report.

CORPORATE PRIORITIES
 The schedule of meetings is planned to enable the Council and its various decision-making bodies to meet the Corporate Plan and its priorities.

The Executive has the authority to determine the Recommendations

1.0 BACKGROUND

The Council's meeting schedule runs from after the annual meeting in May each year.

Attached at Appendix 1 is the proposed schedule of meetings for 2016/17. The Schedule assumes 6 cycles of the Executive for the year with corresponding Scrutiny Committees although the Chairman of the Scrutiny Committee may insert additional meetings of that Committee such as for the purposes of external scrutiny.

Meetings of the Audit, Development Control, Licensing and Standards Committees follow their usual frequency.

Meetings of the Working Groups of the Executive have been scheduled.

A number of dates are allocated for Seminars as needed.

Legal Implications – The Council is legally required to make decisions as set out in its constitution and the meeting schedule is set out to achieve this.

Financial and Risk Implications – None from approving this schedule.

2.0 OPTIONS

Option One: The Executive can approve the meeting schedule for 2016/17

as set out in Appendix 1

Option Two: The Executive could ask that the meeting schedule be given further consideration by the Officers and a revised schedule submitted to the February meeting of the Executive.

3.0 CORPORATE IMPLICATIONS

Monitoring Officer commentary – The Monitoring Officer has confirmed that all relevant legal implications have been taken into account

S151 Officer commentary - The S151 Officer has confirmed that there are no financial implications arising from the approval of the meeting schedule.

Equalities Implications – The impact on officers attending evening meetings is addressed by relevant Corporate Heads of Service.

Employment Issues – As above.

Sustainability Issues – None.

Consultation – None.

4.0 BACKGROUND PAPERS - None.

MEETING SCHEDULE 2016/2017

(Meetings are held at 7.00pm on unless stated otherwise)

Development Control (Wednesday)	1 June 6 July	3 August 7 September	5 October 2 November	7 December 4 January	1 February 1 March	5 April 3 May
Scrutiny Committee	7 June 5 July	13 September	18 October (general/external Scrutiny) 8 November		24 January 14 March	
Executive	21 June 19 July	27 September	22 November		7 February 28 March	
Audit	30 June (draft accounts)	22 September (final accounts)	24 November		9 March	
Council	12 July		11 October	6 December	21 February 7 March (reserve)	23 May (Annual)
Licensing			12 October		15 March	
Standards		14 September			22 March	
Planning Policy Working Group	15 June	21 September	9 November	25 January	8 March	
Wellbeing Working Group	8 June	28 September	16 November		8 February	
Sustainable Economy Working Group	13 July		4 October 30 November		28 February	
Thomas Flack Working Group			14 November			

Bank Holidays

30 May 2016
29 August 2016
26 and 27 December 2016
3 January 2017
14 and 17 April 2017
1 May 2017

Elections

4 May 2017 (County Council)

Possible Seminar Dates

28 June; 19 September; 21 November; 16 January