

Minutes of a meeting of the Licensing Sub-Committee held on 21st December 2012 at Pippbrook, Dorking from 10.00am to 12.20 pm

Present: Councillors: Paula Hancock, John Northcott and David Sharland

9. Election of Chairman

Councillor David Sharland was elected as the Chairman for the meeting.

10. Application for New Premises Licence – The Queen’s Head, Horsham Road, Surrey

The Sub-Committee considered a report that provided information to assist Members in their consideration of an application made for variations to a premises licence under the Licensing Act 2003 in respect of the Queen’s Head, Horsham Road, Dorking.

Inspector Andy Rundle, Mr Dan Miller (Licensing Officer for Mole Valley) and Mr Peter Taheri (Solicitor) were in attendance on behalf of the Responsible Authority.

Mr Michael Gooch, Mr John Heathwaite, Mr Ronald Matrunola, Mr Richard Schofield and Mr Craig Warren (all local residents) were in attendance as an Interested Party.

Mr James Anderson (Solicitor of Poppleston Allen), Mr Mark Fulston (Fullers’ Area Manager) and Ms Carole Syred (Fullers’ tenant and the Queen’s Head Manager) were in attendance representing the licence holder.

Mr Taheri presented the case for the Responsible Authority as the party that requested a review of the premises licence, and indicated that the Responsible Authority had met with the applicant and legal representative prior to the hearing to discuss further amendments to the conditions proposed by the Police as set out on pages 9 to 10 of the previously circulated agenda. The premises licence holder was aware of the concerns that had been raised in relation to crime and disorder and consequently agreed a set of amended conditions. Mr Taheri presented the amended conditions to the Sub-Committee which were also circulated to all those present at the hearing.

The meeting was adjourned at 10.10 am in order to read these conditions and it thereafter resumed at 10.25 am.

Mr Anderson, as the representative for the premises licence holder, the Interested Party and Members of the Sub-Committee were given the opportunity to question the Responsible Authority.

The Interested Party was given the opportunity to address the Sub-Committee.

The Responsible Authority, the representatives for the premises licence holder and Members of the Sub-Committee were given the opportunity to question the Interested Party.

The representative for the premises licence holder was then given the opportunity to address the Sub-Committee.

The Responsible Authority, the Interested Party and Members of the Sub-Committee were given the opportunity to question the licensee and their representative.

Mr Peter Taheri, on behalf of the Responsible Authority, and Interested Party were given the opportunity to sum up their submission.

Mr Anderson, as the representative for the premises licence holder was given the opportunity to sum up his submission.

The Sub-Committee has also had regard to: those who made written relevant representations; to the DCMS guidance Document and to the Council's Statement of Licensing Policy.

The Sub-Committee then withdrew from the room to make its deliberations at 11.45am. The legal advisor joined the Members during the course of their deliberations to clarify a few points.

The decision was reported back to the Hearing at 12.10pm.

RESOLVED: That, the terms of Licence be amended subject to the following amended and additional conditions:-

1. On Friday and Saturday evenings there must be no admittance or re-admittance to the premises after 23:30 hours. The exception to this will be where access and egress is required to the designated smoking area.
2. On Friday and Saturday nights when the premises sells alcohol after midnight a minimum of two SIA licensed door supervisors must be employed, from 21.00 hours. These door supervisors must be employed until 30 minutes after closing time or until such time as the premises is clear of all customers. They will be expected to encourage customers to disperse quietly from the premises, as well as the security activities they have been employed to carry out.
3. The licence holder must maintain a comprehensive digital colour CCTV at an evidential standard agreed with the Police Crime Prevention Officer. Recordings will be retained for a period of at least 31 days. Subject to the requirements of the Data Protection Act 1998, a copy of any recording will be made available to the Police on request.

Notices will be displayed at the entrance to the premises and in each bar advising that CCTV is in operation.

The CCTV cameras must provide clarity for facial recognition and be sited in all open areas of the premises including the entrance. A camera will also cover the smoking area at the front of the premises.

The CCTV must be recording whenever the premises is open to the public.

4. The premises must operate a strict "Challenge 21 policy" only photographic identification will be accepted such as passport, driving licence, or cards bearing the PASS hologram. On Friday and Saturday evenings when door supervisors are working then no entry to the premises to persons appearing to be 21 or under will be permitted without the said identification.
5. A zero tolerance policy to drugs must be operated by the premises including all external drinking areas. Customers will be routinely searched for drugs when door staff are working as a condition of entry. Drug warning notices shall be displayed throughout the public areas and specifically the toilets, bar and points of entrance/exit.

6. Training must be given to all persons involved in the sale of alcohol regarding offences under the Licensing Act, the Challenge 21 policy and acceptable forms of ID. Written records will be kept of all training that is carried out and these records will include details of the names of staff trained including their signatures and summary of the matters covered by the training. Training records will be kept on site for a minimum of two years and will be available for inspection at the request of the Police and Local Authority Officers. Refresher training will be provided every 6 months and recorded on the training records.
7. The premises must be a member of the Dorking "Town Link" radio scheme. Staff will be trained in the use of this.
8. Open vessels must not be taken outside the building after 23.30 hours.
9. An incident log must be kept at the premises, and made available on request to an authorised officer of the Licensing Authority or the Police, which will record the following:
 - All crimes reported to the venue
 - All ejections of patrons
 - Any complaints received
 - Any incidents of disorder
 - Seizures of drugs or offensive weapons
 - Any faults in the CCTV system
 - Any refusal of the sale of alcohol
 - Any visit by a relevant authority or emergency service
10. Windows and doors to be kept closed (except for ingress and egress) whenever regulated entertainment is provided.

(N.B. For avoidance of doubt, the premises includes the smoking area)

Reasons

Having had regards to the Council's own Licensing Policy, the Departmental guidance issued under section 182 of the Licensing Act 2003 and the written and oral representations made by the Interested Parties and the Licensee and their representatives, the Sub-Committee resolved that the conditions detailed above be attached to the Queen's Head Licence.

The Sub-Committee was cognisant, in particular, to promote the licensing objectives of Public Safety, the Prevention Crime and Disorder and Prevention of public nuisance.

There is a right to appeal within 21 days of receiving written notice. These conditions will take effect from today (21/12/2012).

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Chairman