

## **APPLICATION FORM FOR CLUB GAMING PERMIT OR CLUB MACHINE PERMIT**

(FOR USE BY APPLICANTS - MEMBERS' CLUBS, COMMERCIAL CLUBS AND MINERS' WELFARE INSTITUTES)

**If you are completing this form by hand, please write legibly in block capitals using ink.**

To:

**John Pleasance  
Licensing Team  
Mole Valley District Council  
Pippbrook  
Dorking  
Surrey  
RH4 1SJ**



### **SECTION A – Type of Application**

1. indicate type of application by ticking one of the boxes below:

- Application for a club gaming permit
- Application for a club machine permit
- Application to renew a club gaming permit
- Application to renew a club machine permit

### **SECTION B – Existing registration under Gaming Act 1968**

*[To be completed if the applicant wishes to apply as an existing Part 2 or Part 3 operator. Do not complete if applying to renew a permit]*

#### **Part I**

2. Is this application made before 1st September 2007? Yes  No

If the answer to question 2 is 'Yes', complete questions 3 to 5, 11 and 12.

If the answer to question 2 is 'No', complete questions 6 to 12.

#### **Application made before 1st September 2007**

3. Is the applicant registered under Part 2 or Part 3 of the Gaming Act 1968? Yes  No

If the answer to question 3 is 'Yes', please indicate which type of registration:

Part 2 Registration  Part 3 Registration

4. When the registration was granted (or last renewed), was it fixed to expire on a date on or after 1st September 2007? Yes  No

5. Please indicate the date on which the registration was fixed to expire

**Application made on or after 1st September 2007**

6. Did the applicant have a Part 2 or Part 3 Registration under the Gaming Act 1968 that had effect on 31st August 2007? Yes  No

7. If the answer to question 6 is 'Yes', please indicate the date on which the registration was due to expire (ie the date it was fixed to expire when the registration was granted or last renewed)

8. If the date given in answer to question 7 is a date before 31st August 2007, was the applicant's registration renewed on or after 1st September 2007? Yes  No

Please give date of renewal

9. If the answer to question 6 is 'No', was the applicant first registered under Part 2 or Part 3 of the Gaming Act 1968 on or after 1st September 2007? Yes  No

Please give date of registration

10. If the answer to either question 6 or 9 is 'Yes', please indicate which type of registration:

Part 2 Registration  Part 3 Registration

**Part II**

11. Does this application relate to the same (or substantially the same) premises as those to which the registration relates? Yes  No

12. Is this application made before the 'relevant date'? Yes  No

*[The 'relevant date' is the date on which the registration is due to expire, except where the applicant is registered on or after 1st September 2007, in which case the 'relevant date' for a Part 2 registration is the last day of the period of one year beginning on the date on which it is registered, and for a Part 3 registration is the last day of the period of five years beginning on the date on which it is registered.]*

**The applicant may apply as an existing operator if:**

**(a) the answer to questions 3, 11 and 12 is 'Yes' and the answer to question 4 is 'Yes' OR**

**(b) the answer to questions 6, 8, 11 and 12 is 'Yes' OR**

**(c) the answer to questions 9, 11 and 12 is 'Yes'**

**If the applicant is applying as an existing operator:**

- **Do NOT complete SECTION C**
- **Relevant documentation must be provided – see SECTION H**
- **A different application fee is payable for an existing operator.**

### **SECTION C – Fast-track Procedure**

*[This section does not apply to Scotland]*

13. Please indicate if this application is made under the fast-track procedure *[tick as appropriate]*:  
Yes  No  *[to apply under the fast-track procedure, the applicant must be the holder of a club premises certificate under section 72 of the Licensing Act 2003]*

14. If the answer to question 13 is 'Yes', please complete the declaration below:

*'I hereby certify that the applicant for a permit is the holder of a club premises certificate under section 72 of the Licensing Act 2003'*

Full Name

Signature

Capacity

**If the answer to question 13 is 'Yes' relevant documentation must be provided – see SECTION H**

### **SECTION D – Contact Details of the Applicant**

15. Name of applicant

16. Address (including postcode) of premises on which the applicant operates

*[any gaming or gaming machines authorised by a relevant permit must take place or be located on these premises]*

### **SECTION E – Information about the Applicant**

**If the applicant is a miners' welfare institute, complete questions 17 to 20:**

17. Is the applicant established and conducted for social and recreational purposes?

Yes  No

18. Are the applicant's affairs managed by a group of individuals of whom at least two thirds are miners' representatives? Yes  No

19. Does the applicant operate on premises the use of which is regulated in accordance with a charitable trust? Yes  No

20. If the answer to question 19 is 'Yes', has the charitable trust received money from any of the following:

- (a) the Miners' Welfare Fund established by section 20 of the Mining Industry Act 1920,
- (b) the former body corporate which was known as the Coal Industry Social Welfare Organisation and incorporated under the Companies Act 1948, or
- (c) the charitable trust known as the Coal Industry Social Welfare Organisation?

Yes  No

**If the applicant is a members' club or commercial club, complete questions 21 to 26**

21. Is the applicant established with the purpose of functioning only for a limited period of time?

Yes  No

22. Does the applicant have at least 25 individual members? Yes  No

23. Is the applicant established and conducted for the benefit of its members? Yes  No

24. Is the applicant established or conducted as a commercial enterprise? Yes  No

25. Describe the purpose(s) for which the applicant is wholly or mainly established and conducted

26. If the applicant is established or conducted wholly or mainly for the purpose of the provision of facilities for gaming, please specify the kinds of gaming

**SECTION F – General information about person completing this application form on behalf of applicant**

27. Name

28. Capacity

29. Address (including postcode)



The applicant's club premises certificate issued under section 72 of the Licensing Act 2003 is enclosed *[only applies if the applicant has completed the declaration in section C]*

**I confirm that, to the best of my knowledge, the information contained in this application is true. I understand that it is an offence under section 342 of the Gambling Act 2005 to give information which is false or misleading in, or in relation to, this application.**

Signature

Date

Capacity