

To the Members of the Executive

Your attendance is requested at a meeting of the Executive to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 19TH JANUARY 2016 at 7.00pm** for the transaction of the business set out in the following agenda.

11th January 2016

Angela Griffiths
Corporate Head of Service

Members of the Executive and Portfolios

Councillor James Friend - Leader of the Council

Councillor Vivienne Michael - Community Engagement and Resident Services

Councillor Lucy Botting - Wellbeing

Councillor Lynne Brooks - Finance and Performance

Councillor Howard Jones - Town Centres

Councillor Corinna Osborne-Patterson - Rural Economies and Cycling

Councillor Sarah Seed – Planning

Councillor Michelle Watson - Environment

Councillor Charles Yarwood - Property and Parking

Members are reminded that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.

A member who is not a member of the Executive, may not speak at the meeting unless, before it begins he/she has obtained the Chairman's consent to speak on a specific item. (Please note prior consent is not required for those members detailed under rule 48.3 of Part 4: Rules of Procedure - Standing Orders that relate to the Executive only).

AGENDA

1. Minutes

To approve as a correct record the minutes of the Executive held on 1st December 2015.

2. Apologies for Absence

To receive apologies for absence.

3. Disclosure of Interests

To receive any disclosures of interests from Members (either disclosable pecuniary interests or non-pecuniary interests) in relation to any items included on the agenda for this meeting in accordance with the Council's Code of Conduct.

4. Councillor Question Time

To receive Councillor questions at this meeting on any matter in which the Executive has powers or duties or which affects the District. Fifteen minutes will be set aside for this purpose. Please note that in accordance with the Council's Constitution a question can only be asked if written notice has been given to the Corporate Head of Service with responsibility for Democratic and Legal Services by 10.00am on the working day before the meeting.

5. Report of the Scrutiny Committee

The Executive will receive a report on the work of the Scrutiny Committee from the Chairman of that Committee.

Part I

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<p>6.</p>	<p>Thomas Flack Trust Fund Applications</p> <p>(1) That the views of the Thomas Flack Working Group are taken into account and the grants outlined in Section 3, Table 1 for the financial year 2016/17 be approved.</p> <p>(2) That the views of the Thomas Flack Working Group are taken into account and 95 Kingston Road, Leatherhead be refurbished with the intention of letting the property on a commercial basis as detailed in Section 4.</p> <p>(3) That the views of the Thomas Flack Working Group are taken into account and in future years, £10,000 per annum be allocated to a sinking fund to cover any major works which may need to be carried out on the Thomas Flack Trust Fund properties going forward as referred to in Section 5.</p> <p>Executive Member: Councillor Vivienne Michael</p> <p>Corporate Priorities: N/A</p>	<p>4 - 19</p>
<p>7.</p>	<p>Housing Allocations Scheme Review</p> <p>The Executive is asked to approve the amended Housing Allocations Scheme attached at Appendix 1.</p> <p>Executive Member: Councillor Vivienne Michael</p> <p>Corporate Priorities: Prosperity and Community Wellbeing</p>	<p>20 - 82</p>
<p>8.</p>	<p>Suitability of Emergency Accommodation for Homeless Applicants</p> <p>The Executive is asked to approve the policy on the Suitability of Emergency Accommodation for Homeless Applicants attached at Appendix 1.</p> <p>Executive Member: Councillor Vivienne Michael</p> <p>Corporate Priorities: Community Wellbeing</p>	<p>83 - 103</p>

<p>9.</p>	<p>Acquisition of Emergency Accommodation</p> <p>The Executive is asked to approve capital expenditure of up to £300,000 to acquire a two bedroom property to be used for emergency accommodation for statutory homeless households. The approved amount to be made up of £61,500 remaining from the £1.4m approved budget from 2013 to acquire additional emergency accommodation, and £238,500 from the 2016/17 capital budget.</p> <p>Executive Member: Councillor Vivienne Michael</p> <p>Corporate Priorities: Environment, Prosperity and Community Wellbeing</p>	<p>104 - 110</p>
<p>10.</p>	<p>2016/17 Council Meetings Schedule</p> <p>The Executive is asked to approve the meeting schedule for 2016/17.</p> <p>Executive Member: Councillor Lynne Brooks</p> <p>Corporate Priorities: Environment, Prosperity and Community Wellbeing</p>	<p>111 - 113</p>
<p>11.</p>	<p>Amendments to the appointment of Members onto Outside Organisations</p> <p>The Executive is asked to approve the appointment of Councillor Howard Jones to Leatherhead United Charities and the appointment of Councillor Vivienne Michael as the Member Armed Forces Champion.</p> <p>Executive Member: Councillor Lynne Brooks</p> <p>Corporate Priorities: Environment, Prosperity and Community Wellbeing</p>	<p>114 - 115</p>
<p>12.</p>	<p>Urgent Items</p> <p>To consider any items of business, other than those shown on this agenda and which, by reason of special circumstances to be stated at the meeting, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.</p>	<p>-</p>

If you require a copy of this agenda, any of the reports or a large print version of the agenda, please contact Joanne Hargreaves on 01306 879331 or joanne.hargreaves@molevalley.gov.uk

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