

Business Rate Retail Relief

Business Name and Address:	Account Reference (as shown on your bill):
	Briefly describe the nature of the business carried out at your premises:
Property Address (if different to above):	

I wish to apply for Business Rate Retail Relief for the above property and confirm that the above details are correct.

Declaration: I confirm that:

- 1) I am authorised to sign on behalf of _____ [insert name of business]; and
- 2) _____ [insert name of business] shall not exceed its De Minimis threshold by accepting this Retail Relief. **(Please detail below any State Aid received by your Business, if none is received leave the table below blank and sign and return the form).**

SIGNATURE: DATE:

NAME: POSITION:

This award shall comply with the EU law on State Aid on the basis that, including this award, no more than €200,000 in total of De Minimis aid will be received within the current financial year or the previous two financial years. The De Minimis Regulations 1407/2013(as published in the Official Journal of the European Union L352 24.12.2013) can be downloaded at:

<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2013:352:0001:0008:EN:PDF>.

Please complete the table below if you are in receipt of any State Aid.

Please list all previously received De Minimis aid below, including the total amount of this and any other Retail Relief you are being granted. Amount of De Minimis aid	Date of aid	Organisation providing aid	Nature of aid
€	1 April 2014 – 31 March 2015	Local authorities	Retail Relief
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
(If necessary please continue on a separate sheet)	_____	_____	_____

Examples of the type of business that would qualify:

Properties that are being used for the sale of goods to visiting members of the public

- Shops (such as: florist, bakers, butchers, grocers, greengrocers, jewelers, stationers, off licence, chemists, newsagents, hardware stores, supermarkets, etc)
- Charity shops
- Opticians
- Post Offices
- Furnishing shops/ display rooms (such as: carpet shops, double glazing, garage doors)
- Car/ caravan show rooms
- Second hand car lots
- Markets
- Petrol stations
- Garden centres
- Art galleries (where art is for sale/hire)

Properties that are being used for the provision of the following services to visiting members of the public

- Hair and beauty services (such as: hair

dressers, nail bars, beauty salons, tanning shops, etc)

- Shoe repairs/ key cutting
- Travel agents
- Ticket offices e.g. for theatre
- Dry cleaners
- Launderettes
- PC/ TV/ domestic appliance repair
- Funeral directors
- Photo processing
- DVD/ video rentals
- Tool hire
- Car hire

Properties that are being used for the sale of food and or drink to visiting members of the public

- Restaurants
- Takeaways
- Sandwich shops
- Coffee shops
- Pubs
- Bars

Examples of the type of business that would not qualify:

Properties that are being used for the provision of the following services to visiting members of the public

- Financial services (e.g. banks, building societies, cash points, bureau de change, payday lenders, betting shops, pawn brokers)
- Other services (e.g. estate agents, letting agents, employment agencies)

- Medical services (e.g. vets, dentists, doctors, osteopaths, chiropractors)
- Professional services (e.g. solicitors, accountants, insurance agents/ financial advisors, tutors)
- Post office sorting office

Please note these lists are not an exhaustive definition of the types of property that would or would not qualify for relief under this scheme, the final decision on eligibility will be taken by Mole Valley District Council on receipt of an application.

Completed Applications should be returned to:

**Revenue Section
Mole Valley District Council
Pippbrook
Dorking
Surrey
RH4 1SJ**