

To the Members of the Executive.

Your attendance is requested at a meeting of the Executive to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 19th July 2016 at 7.00pm** for the transaction of the business set out in the following agenda.

ANGELA GRIFFITHS  
Corporate Head of Service  
11th July 2016

### **Members of the Executive and Portfolios**

**Councillor Vivienne Michael** - Leader of the Council

**Councillor Lucy Botting** - Wellbeing

**Councillor Lynne Brooks** - Finance and Investments

**Councillor Howard Jones** - Transform Leatherhead

**Councillor Duncan Irvine**—Planning

**Councillor Corinna Osborne-Patterson** - Communities, Services & Housing

**Councillor Michelle Watson** - Environment

**Councillor Charles Yarwood** - Deputy Leader, Property, Parking & Economic Development

*Members are reminded that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.*

*A member who is not a member of the Executive, may not speak at the meeting unless, before it begins he/she has obtained the Chairman's consent to speak on a specific item. (Please note prior consent is not required for those members detailed under rule 48.3 of Part 4: Rules of Procedure - Standing Orders that relate to the Executive only).*

### **AGENDA**

**1. Minutes**

To approve as a correct record the minutes of the Executive meetings held on 21st June 2016

**2. Apologies for Absence**

To receive apologies for absence.

**3. Disclosure of interests**

To receive any disclosures of interests from Members (either disclosable pecuniary interests or non pecuniary interests) in relation to any items included on the agenda for this meeting in accordance with the Council's Code of Conduct.



4. **Councillor Question Time**

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To receive Councillor questions at this meeting on any matter in which the Executive has powers or duties or which affects the District. Fifteen minutes will be set aside for this purpose. Please note that in accordance with the Council's Constitution a question can only be asked if written notice has been given to the Corporate Head of Service with responsibility for Democratic and Legal Services by 10.00am on the working day before the meeting.

5. **Report of the Scrutiny Committee**

The Executive will receive a report on the work of the Scrutiny Committee from the Chairman of that Committee.

6. **Transform Leatherhead: Masterplan & Implementation**

5—16

That the Executive:

1. Notes the Stage 3 Consultation Report, at Appendix 1;
2. Approve the final Transform Leatherhead Masterplan, at Appendix 2, (Option A, paras 2.1 to 2.4);
3. Agree that the Transform Leatherhead Masterplan be taken into account and given significant weight in the preparation of the new Mole Valley Local Plan. (Option A, paras 2.1 to 2.4);
4. Approve the Development Partner approach to the delivery of MVDC property assets that form part of the Transform Leatherhead Masterplan, (Option C, para 2.5 to 2.9);
5. Notes the creation of a £1m 'Transform Leatherhead Development Reserve', (considered by Council at its meeting on 12 July 2016), in order to enable the delivery of MVDC property assets that form part of the Transform Leatherhead Masterplan, (Option C, para 2.5 to 2.9);
6. Allocate £100,000 of the Transform Leatherhead Development Reserve for the procurement of a Property Advisor, to develop, and subsequently market, a Development Brief for Claire and James House (Option C, para 2.5 to 2.9).
7. (NB The Executive will be requested to sign off the Development Brief, prior to marketing the Brief, in order to obtain a Development Partner).

**Executive Member:** Councillor Howard Jones

**Corporate Priorities:** Environment, Prosperity and Community Wellbeing

**Please Note—Appendices 1 & 2 are attached separately to the main agenda.**

7. **2015/2016 Outturn Report** 17—38

That the Executive:

- notes the Council's performance and financial position for the period April to March 2015/16;
- confirms the requested carry forwards amounting to £83,000 of revenue and £582,000 of Capital Minor Works from 2015/16 to 2016/17;
- approves the use of £4m from revenue reserves for prepayment of Pension Fund contributions, in order to achieve a c£0.4m reduction in annual revenue contributions;
- notes the s151 Officer's advice that a further £1m of revenue reserves is available to support the creation of a £1m 'Transform Leatherhead Development Reserve'. This is considered elsewhere on this Executive agenda.

**Executive Member:** Councillor Lynne Brooks

**Corporate Priorities:** Environment, Prosperity and Community Wellbeing

8. **Counter Fraud Policies** 39-72

The Executive is asked to consider and approve the revised and updated (1) Anti Fraud and Anti Corruption Policy and (2) Prosecution & Sanction Policy.

Executive Member: Councillor Lynne Brooks

9. **The Council's Corporate Procurement Policy & Principles** 73-84

The Executive is asked To approve the draft Corporate Procurement Policy & Principles at Annex A

**Executive Member:** Councillor Lynne Brooks

10. **URGENT ITEMS**

To consider any items of business, other than those shown on this agenda and which, by reason of special circumstances to be stated at the meeting, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.

If you require a copy of this agenda, any of the reports within it or a large print version of the agenda, please telephone Simon Trevaskis on **01306 879384** or e-mail: [simon.trevaskis@molevalley.gov.uk](mailto:simon.trevaskis@molevalley.gov.uk)

**NOTE:** This meeting will be webcast for live or subsequent broadcast via the Council's internet site ([www.molevalley.gov.uk](http://www.molevalley.gov.uk)). The whole of the meeting will be filmed except where there are confidential or exempt items. Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed. Members of the press/public may film or record proceedings, blog or tweet proceedings and take photographs providing they do not disturb the conduct of the meeting. The Chairman of the meeting has the discretion to terminate or suspend filming/recording if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming/recording might infringe the rights of any individual.