

To the Members of the Scrutiny Committee.

Your attendance is requested at a meeting of the Scrutiny Committee to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 5th JULY 2016 at 7.00pm** for the transaction of the business set out in the following agenda.

ANGELA GRIFFITHS
Corporate Head of Service
27th June 2016

Members of the Committee: Councillors David Draper (Chairman), David Harper (Vice-Chairman), Tim Ashton, Stephen Cooksey, Simon Edge, David Hawksworth, Mary Huggins, Duncan Irvine, Malcolm Ladell, Jatin Patel and Paul Potter.

Substitutes: Mary Cooper, Rosemary Dickson, Raj Haque, Paul Newman, Peter Stanyard and Clayton Wellman

The Chairman would like to remind Members that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.

AGENDA

1. MINUTES

To approve as a correct record the minutes of the Scrutiny Committee meeting held on 7th June 2016

2. APOLOGIES FOR ABSENCE

To receive apologies for absence.

3. DISCLOSURE OF INTERESTS

To receive any disclosures of interests from Members (either disclosable pecuniary interests or non pecuniary interests) in relation to any items included on the agenda for this meeting in accordance with the Council's Code of Conduct.



4. **TRANSFORM LEATHERHEAD - MASTERPLAN AND IMPLEMENTATION** 5
- The Committee is presented with a copy of the Executive report and asked to note its contents.
- Members are also asked to make any observations and recommendations to the Executive on any issues concerning the implications of the report that it feels should be drawn to its attention.
- These will be fed into the Executive's consideration of the report at its meeting on 19th July 2016.
5. **AUTHORISATIONS MADE UNDER THE REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA)** 17
- The Committee is presented with a copy of a report from the Legal Services Manager and asked to note its contents.
6. **2015/16 OUTTURN REPORT** 21
- The Committee is presented with a copy of the Executive report and asked to note its contents.
- Members are also asked to make any observations and recommendations to the Executive on any issues concerning the implications of the report that it feels should be drawn to its attention.
- These will be fed into the Executive's consideration of the report at its meeting on 19th July 2016
7. **TOURIST INFORMATION PANEL - TERMS OF REFERENCE** 43
- The Committee is asked to approve the terms of reference and confirm the membership of the Tourist Information Panel.

8. **PLANNING ENFORCEMENT PANEL - TERMS OF REFERENCE** 45
The Committee is asked to approve the revised terms of reference for the Planning Enforcement Panel.
9. **SCRUTINY COMMITTEE WORK PROGRAMME 2015/2016** 49
The Committee is asked to note the work undertaken in 2015/16 and to consider the recommendations set out below for the work programme in 2016/17 and determine which to include in the Committee's work programme.
10. **URGENT ITEMS**
To consider any items of business, other than those shown on this agenda and which, by reason of special circumstances to be stated at the meeting, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.

If you require a copy of this agenda, any of the reports within it or a large print version of the agenda, please telephone Simon Trevaskis on **01306 879384** or e-mail: simon.trevaskis@molevalley.gov.uk

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