

To the Members of the Executive

Your attendance is requested at a meeting of the Executive to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 18<sup>th</sup> DECEMBER 2012 at 7.00pm** for the transaction of the business set out in the following agenda.

Monday 10<sup>th</sup> December 2012

Angela Griffiths  
Corporate Head of Service

**Members of the Executive and Portfolios**

**Councillor Chris Townsend** – Leader of the Council

**Councillor James Friend** – Environment

**Councillor Simon Ling** – Finance

**Councillor Vivienne Michael** – Customer Service and Wellbeing

**Councillor John Northcott** – Planning

**Councillor Charles Yarwood** – Communities and Assets

*Members are reminded that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.*

*A member who is not a member of the Executive, may not speak at the meeting unless, before it begins he/she has obtained the Chairman's consent to speak on a specific item. (Please note prior consent is not required for those members detailed under rule 48.3 of Part 4: Rules of Procedure – Standing Orders that relate to the Executive only).*

**AGENDA**

**1. Minutes**

To approve as a correct record the minutes of the Executive held on 27<sup>th</sup> November 2012.

**2. Apologies for Absence**

To receive apologies for absence.

**3. Declarations of Interest**

Members should declare interests that they have with respect to any item on the agenda and state whether they are personal or pecuniary and the nature of the interest.

#### 4. Councillor Question Time

To receive Councillor questions at this meeting on any matter in which the Executive has powers or duties or which affects the District. Fifteen minutes will be set aside for this purpose. Please note that in accordance with the Council's Constitution a question can only be asked if written notice has been given to the Corporate Head of Service with responsibility for Democratic and Legal Services by 10am on the working day before the meeting.

#### 5. Report of the Scrutiny Committee

The Executive will receive a report on the work of the Scrutiny Committee from the Chairman of that Committee.

#### Part I

#### Page No's

#### 6. The Helpshop, Leatherhead [KEY DECISION]

5 - 38

The Executive is asked to consider the recommendation(s) of the Scrutiny Committee following its consideration of the call-in item at its meeting on 11<sup>th</sup> December 2012.

**Executive Member:** Councillor Vivienne Michael

**Corporate Priorities:** Access to Services, Value for Money

**N.B. The information set out in Appendices B and F to this report is to be treated as a confidential Part II item. See Part II.**

#### 7. Review of Fees and Charges – revised principles [KEY DECISION]

39 - 42

The Executive is asked to approve the revised principles for the setting of fees and charges.

**Executive Member:** Councillor Simon Ling

**Corporate Priorities:** All

#### 8. MVDC Grant Aid Applications [KEY DECISION]

43 - 76

The Executive is asked to agree that:

1. the revenue and capital grants outlined in **Table 3** be agreed for 2013/14 subject to the necessary budget being committed;
2. the revenue grants scheme be closed for new applications for 2014/15 with the exception of those outlined in **Appendix E**; and
3. Parish Council Concurrent Services Grants be removed from the grants process and reviewed in consultation with Parish Councils.

**Executive Member:** Councillor Chris Townsend

#### 9. Thomas Flack Trust Fund Applications [KEY DECISION]

77 - 88

The Executive is asked to consider the views of the Thomas Flack working group and approve the grants outlined in **Section 3 Table 1** for the financial year 2013/14.

**Executive Member:** Councillor Vivienne Michael

**Corporate Priorities:** N/A

**10. Surrey Flood Risk Management Strategy - Consultation [KEY DECISION]**

The Executive is asked to agree the comments as set out in the report that were submitted to Surrey County Council in time to meet the consultation deadline.

**Executive Member:** Councillor John Northcott

**Corporate Priorities:** All

**11. Appointment to outside bodies - Projx**

**97 - 98**

The Executive is asked to agree that a Councillor be nominated to represent the Council at Projx meetings.

**Executive Member:** Councillor Chris Townsend

**Corporate Priorities:** Access to Services

**12. Urgent Items**

To consider any items of business, other than those shown on this agenda and which, by reason of special circumstances to be stated at the meeting, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.

**13. Exclusion of Press and Public**

The Committee may exclude the press and public for the following items of business and to do so it must pass a resolution in the following terms:

**RECOMMENDED** that members of the Press and public be excluded from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 on the grounds that:

(i) involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act; namely

3. information relating to the financial or business affairs of any particular person (including the authority holding that information); and

(ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **PART II**

**Appendices B and F of Agenda Item 6 - The Helpshop, Leatherhead [KEY DECISION]**

**99 - 102**

To consider Appendices B and F and any confidential details in connection with the call-in item at Agenda Item 6.

**Executive Member:** Councillor Vivienne Michael

**Corporate Priorities:** Access to Services, Value for Money

**14. Dorking Sports Centre Service Specification and Scoring Criteria [KEY DECISION] 103 - 177**

The Executive is asked to receive the report of the Partnerships and Development Manager.

**Executive Member:** Councillor Charles Yarwood

**Corporate Priorities:** All

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