

To all Members of the Council

### **MEETING OF THE COUNCIL**

Your attendance is requested at the meeting of the Council to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 23<sup>RD</sup> FEBRUARY 2016 at 7.00pm** for the transaction of the business set out in the following Agenda.

Angela Griffiths  
Corporate Head  
Monday 15<sup>th</sup> February 2016

**The Chairman would like to remind Members that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.**

### **AGENDA**

**1. MINUTES**

To approve as a correct record the minutes of the meeting of the Council held on 24<sup>th</sup> November 2015.

**2. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**3. DISCLOSURE OF INTERESTS**

To receive any disclosures of interests from Members (either disclosable pecuniary interests or non-pecuniary interests) in relation to any items included on the agenda for this meeting in accordance with the Council's Code of Conduct.

#### **4. EXCLUSION OF PRESS AND PUBLIC**

The Council may exclude the press and public for the following item of business and to do so it must pass a resolution in the following terms:

**RECOMMENDED** that members of the Press and public be excluded from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act; namely information relating to the financial or business affairs of any particular person (including the authority holding that information) and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

#### **PART II**

#### **5. ACQUISITION OF PROPERTY INVESTMENT**

To receive the report as set out at pages 7 to 20 of the agenda.

**The Council is asked to add the acquisition of property leases to the Council's Capital Programme for 2016/17.**

#### **6. 2016/17 BUDGET AND COUNCIL TAX RESOLUTION**

The Executive at its meeting on 22<sup>nd</sup> February 2016 will be considering a report on the 2016/17 Budget and Council Tax Resolution containing the following recommendations:

##### **TO RECOMMEND TO COUNCIL:**

- (1) That the proposed budget for 2016/17 be set at £9,971,000.**
- (2) That the Band D Council Tax for 2016/17 be set at £163.65, representing a 1.95% increase on 2015/16**
- (3) That the Capital Programme for 2016/17 be approved.**
- (4) That the Section 151 Officer's statement concerning the 2016/17 budget and the medium term financial outlook for the Council be noted.**
- (5) That the Council decide whether to increase Members' Allowances in line with the National Pay Award for staff.**

The Executive's recommendations will be reported to the Council meeting. Following consideration of these recommendations, the Council is asked to approve the Council Tax resolutions for 2016/2017 (set out at pages 48 to 50 of the agenda).

A copy of the report to be considered by the Executive on 22<sup>nd</sup> February 2015 is attached at pages 21 to 47.

#### **7. TREASURY MANAGEMENT STRATEGY REPORT 2016/17 TO 2018/19**

To receive the report as set out at pages 51 to 88 of the agenda.

**The Council is asked to approve:**

- (1) The capital expenditure Prudential Indicators and Limits for 2016/17 to 2018/19 contained within Appendix A of the report.**

- (2) **The Minimum Revenue Provision (MRP) Statement contained within Appendix A that sets out the Council's policy on MRP.**
- (3) **The Treasury Management Strategy 2016/17 to 2018/19 and the treasury Prudential Indicators contained within Appendix B.**
- (4) **The Financial Investment Strategy 2016/17 contained in the Treasury Management Strategy (Appendix B), and the detailed criteria included in Annex B1.**

**8. CHAIRMAN'S ANNOUNCEMENTS**

**9. PETITIONS**

To receive the following petition submitted by Dorking Chamber of Commerce under Standing Order 19:

'The Dorking Chamber of Commerce request that Mole Valley District Council introduce a year long trial of a FREE half hour in the Council's car parks.'

The background submission in respect of the petition is attached as an Appendix at pages 89 to 90.

**10. RECOMMENDATIONS OF COMMITTEES / EXECUTIVE**

- (i) Audit Committee – 26<sup>th</sup> November 2015 - Treasury Management – Mid-Year Monitoring Report – 2015/16

The Audit Committee, at its meeting on 26<sup>th</sup> November 2015, considered the report attached at pages 91 to 112 of this agenda and made a recommendation to Council as set out below.

**RECOMMENDED TO COUNCIL:**

That the report be commended to Council.

**The Council is asked to receive the Treasury Management Mid-Year Monitoring Report 2015/16.**

- (ii) Standards Committee – 9<sup>th</sup> December 2015 - Mole Valley District Council's Independent Person

The Standards Committee, at its meeting on 9<sup>th</sup> December 2015, considered the report attached at pages 113 to 114 of this agenda and made a recommendation to Council as set out below.

**RECOMMENDED TO COUNCIL:**

**That Bernard Quoroll be added to the list of Independent Persons appointed by the Council at their meeting on 20<sup>th</sup> January 2015.**

**The Council is asked to accept the above recommendation.**

- (iii) Executive – 1<sup>st</sup> December 2015 – Community Infrastructure Levy: Draft Charging Schedule

The Executive, at its meeting on 1<sup>st</sup> December 2015, considered the report attached at pages 115 to 126 of this agenda and approved the draft charging schedule and supporting documents for consultation purposes. The Executive also made recommendations to

Council as set out below. [N.B. The Annexes to the report are published on the Council's website and copies are available on request.]

**RECOMMENDED TO COUNCIL:**

- (1) That the draft charging schedule be approved for submission to examination.**
- (2) That the draft policies on (i) discretionary relief and (ii) payment by instalments be approved.**
- (3) That the supporting evidence documents to accompany the draft charging schedule be approved.**

**The Council is asked to accept the above recommendations.**

**11. MOLE VALLEY DISTRICT COUNCIL ANNUAL PAY POLICY STATEMENT FOR 2016**

To receive the report as set out at pages 127 to 136 of the agenda.

**The Council is asked to approve the Pay Policy Statement for the financial year 2016/17.**

**12. APPOINTMENTS TO COMMITTEES**

There is currently one Conservative vacancy on the Audit Committee and one vacancy for a Conservative substitute on the Scrutiny Committee, arising from the appointment of Councillor Michelle Watson to the Executive.

The Leader of the Conservative Group has nominated Councillor Paul Newman to fill both vacancies.

**The Council is asked to agree that Councillor Paul Newman be appointed to the Audit Committee and as a substitute member on the Scrutiny Committee.**

**13. APPROVAL OF COUNCILLOR ABSENCE**

To receive the report as set out at pages 137 to 138 of the agenda.

**The Council is asked to agree that Councillor Santi Mondejar may continue to be absent from meetings until the Annual Meeting of the Council in May 2016.**

**14. LEADER'S STATEMENT**

The Leader will speak to the Council for up to 5 minutes.

**15. QUARTERLY REPORT ON DECISIONS TAKEN UNDER SPECIAL URGENCY ARRANGEMENTS – 1<sup>ST</sup> JANUARY TO 31<sup>ST</sup> MARCH 2016**

The Constitution provides for reports to be made to the Council on a quarterly basis with details of decisions taken under the special urgency arrangements set out in paragraph 14 of the Access to Information Procedure Rules in the Council's Constitution.

There has been one such decision during the last quarter as follows:

## **North Leatherhead Community Association Lease**

### *Decision:*

To authorise the peaceable re entry of the North Leatherhead Community Association lease for and on behalf of Mole Valley District Council as the corporate trustee of the Kingston Road Recreation Ground (“the Charity”), including:

- (i) Appointing an agent to execute the re entry and arrange for the locks to be changed,
- (ii) Authorising the estate surveyors to enter into licences for occupation, if safe and practical to do so, and
- (iii) Other incidental actions that may be required before the next Executive Meeting.

The decision was taken by the Chief Executive on 7<sup>th</sup> January 2016 in accordance with paragraph 11 of the Scheme of Delegation to Officers (power to deal with any urgent matter arising in between ordinary meetings of the Council, Executive or Committees, in consultation with the Leader, or appropriate Committee Chairman) and paragraph 14 of the Access to Information Procedure Rules.

The decision was urgent as annual subscriptions for the North Leatherhead Community Association were due from its members in January and they would be prejudiced if they had paid their subscriptions but were unable to use the facility.

## **16. REPORTS OF EXECUTIVE MEMBERS**

To receive reports from Executive Members.

## **17. QUESTIONS TO MEMBERS OF THE EXECUTIVE**

A total of up to two questions can be put to each Executive Member (for a period of up to 15 minutes whichever is the shorter). Questions are to be received by the Corporate Head with responsibility for Democratic Services by no later than 10am on the working day immediately prior to the meeting.

## **18. URGENT ITEMS**

To consider any items which the Chairman considers to be urgent.

If you require a copy of this agenda, any of the reports within it or a large print version of the agenda, please telephone Joanne Hargreaves on 01306 879331 or e-mail: [joanne.hargreaves@molevalley.gov.uk](mailto:joanne.hargreaves@molevalley.gov.uk)

**NOTE:** This meeting will be webcast for live or subsequent broadcast via the Council's internet site ([www.molevalley.gov.uk](http://www.molevalley.gov.uk)). The whole of the meeting will be filmed except where there are confidential or exempt items. Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed.

Members of the press/public may film or record proceedings, blog or tweet proceedings and take photographs providing they do not disturb the conduct of the meeting. The Chairman of the meeting has the discretion to terminate or suspend filming/recording if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming/recording might infringe the rights of any individual.