

Minutes of the Annual meeting of the Council held on 19th May 2015 at Pippbrook, Dorking from 7.00pm to 7.54pm

Present: Councillors Emile Aboud (Chairman), Margaret Cooksey (Vice Chairman), Lucy Botting, Lynne Brooks, Stella Brooks, John Chandler, Stephen Cooksey, Mary Cooper, Clare Curran, Rosemary Dickson, David Draper, Paul Elderton, James Friend, Paula Hancock, Raj Haque, Mary Huggins, Chris Hunt, Duncan Irvine, Howard Jones, Malcolm Ladell, Simon Ling, Vivienne Michael, David Mir, Santi Mondejar, Wayne Monkman, John Muggeridge, Paul Newman, John Northcott, Corinna Osborne-Patterson, Jatin Patel, Paul Potter, Sarah Seed, Philippa Shimmin, Peter Stanyard, Chris Townsend, Michelle Watson and Charles Yarwood.

Members of the Council observed a minute's silence in tribute to Mick Longhurst, the former long-standing Councillor for the Holmwoods, who had passed away this month.

1. Chairman

Councillor David Draper proposed and Councillor Mary Huggins seconded a motion that Councillor Margaret Cooksey be elected Chairman of the Council for the Municipal Year 2015/2016.

RESOLVED: That Councillor Margaret Cooksey be elected Chairman of the Council for the Municipal Year 2015/2016.

Councillor Margaret Cooksey made the declaration of acceptance of office and thanked the Council for electing her as their Chairman.

She then presented the Chairman's Consort badge to her husband Councillor Stephen Cooksey.

Councillor Margaret Cooksey in the Chair.

The Chairman presented Councillor Emile Aboud with his Past Chairman's badge and thanked him for the work he had undertaken as Chairman.

Councillor Aboud thanked officers and colleagues for their support during the year and outlined a number of highlights from his year as Chairman.

Councillor Aboud then presented his wife with her Past Chairman's Consort's badge and thanked her for all her support in the past months.

2. Vice-Chairman of the Council

Councillor John Muggeridge proposed and Councillor Rosemary Dickson seconded a motion that Councillor David Mir be appointed Vice-Chairman of the Council for the Municipal Year 2015/16.

RESOLVED: That Councillor David Mir be appointed Vice-Chairman of the Council for the Municipal Year 2015/16.

Councillor David Mir made the declaration of acceptance of office and thanked the Council for appointing him as their Vice-Chairman. He then presented the Vice-Chairman's Consort badge to his wife Mrs Vicky Mir.

3. Minutes

The minutes of the meeting held on 10th March 2015 were confirmed as a correct record and signed by the Chairman.

4. Apologies for absence

Apologies for absence were received from Councillors Tim Ashton and Tim Loretto.

5. Chairman's Announcements

The Chairman began by congratulating the 13 Councillors who were successful at the 7th May 2015 elections and she particularly welcomed the four new Councillors to Mole Valley District Council. The Chairman then thanked the four Councillors who were no longer Members of the Council for all the work they had done during their terms of office.

She advised that one of her priorities for the coming year was to ensure the healthy growth of Mole Valley District Council's town twinning arrangements and would be visiting Guglingen, Triel and Gouvieux over the next few days. The official opening of the twinning exhibition at Dorking Museum would take place on 6th June and representatives from both Guglingen and Gouvieux would be in attendance.

The Chairman announced that her charities for the year would be the Friends of Dorking Hospital and Amber, a charity based just outside Ockley which provided a safe and supportive home for young people without employment. She advised the Council of a number of programmed events, including a civic service, carol concert and Chairman's dinner, and confirmed that a weekly schedule of Chairman's engagements would be posted on the Council's website.

The Chairman ended her announcements by asking that Members, Officers and those in the public gallery join her for refreshments at the conclusion of the evening's meetings.

6. Returning Officer's Return of Members Elected on 7th May 2015

The Chief Executive advised that the candidates elected at the 7th May 2015 elections were as set out in her report to the Council on pages 4 and 5 of the agenda.

7. Leader of the Council

Councillor Chris Townsend advised the Council that he was standing down as Leader with immediate effect. He thanked his Executive Members for their support and work over the last three years.

Councillor Rosemary Dickson proposed and Councillor Vivienne Michael seconded a motion that Councillor James Friend be appointed Leader of the Council for a period of four years.

RESOLVED: That Councillor James Friend be appointed Leader of the Council for a period of four years.

8. Membership of Executive

The Leader thanked Councillor Townsend and the former Executive Members for the work they had undertaken whilst in office. He outlined his priorities for the Council and advised the Council of the membership of the Executive (including Deputy Leader) and the allocation of portfolios for 2015/16 as follows:

Councillor James Friend - Leader

Councillor Vivienne Michael - Deputy Leader and Executive Member for Community Engagement and Resident Services

Councillor Lucy Botting - Executive Member for Wellbeing

Councillor Lynne Brooks - Executive Member for Finance and Performance

Councillor Howard Jones - Executive Member for Town Centres

Councillor Paul Newman - Executive Member for Environment

Councillor Corinna Osborne-Patterson - Executive Member for Rural Economies and Cycling

Councillor Sarah Seed - Executive Member for Planning

Councillor Charles Yarwood - Executive Member for Property and Parking

9. Leader and Deputy Leader of the Opposition

Councillor David Draper proposed and Councillor Stella Brooks seconded the following motion:

“That Councillor Stephen Cooksey be appointed Leader of the Opposition.”

RESOLVED: That Councillor Stephen Cooksey be appointed Leader of the Opposition.

Councillor Stephen Cooksey proposed and Councillor Stella Brooks seconded the following motion:

“That Councillor David Draper be appointed Deputy Leader of the Opposition.”

RESOLVED: That Councillor David Draper be appointed Deputy Leader of the Opposition.

10. **Political Balance/Formation of Political Groups/Committee Memberships 2015/16**

The Council noted the number of seats allocated to each Group together with the proposals of the Group Leaders to fill the seats which were circulated at the meeting.

RESOLVED:

- (1) That the membership of the political groups on the Council of a Conservative Group of 23, a Liberal Democrat Group of 10, and an informal Independent Group of 6 be noted.
- (2) That the allocation of seats to the Conservative, Liberal Democrat and informal Independent Groups be on the basis that 27 seats are allocated to the Conservative Group, 12 seats are allocated to the Liberal Democrat Group, 7 seats to the informal Independent Group (with 2 vacancies).
- (3) That the Standards Committee be not politically balanced and that two seats be allocated to each of the three Groups.
- (4) That the proposals submitted by the Leaders of the Conservative, Liberal Democrat and informal Independent Groups, as shown in the schedule which was circulated at the Council meeting be approved (attached at Appendix 1).
- (5) That Parish Council representatives Roger Hammond and Stuart McLachlan be appointed as non-voting members of the Standards Committee.
- (6) That the principles of proportionality be applied to Committees at such time as they might appoint time limited Sub-Committees and Joint Committees.

10. **Appointment of Representatives to Outside Bodies**

A schedule detailing the nominees was circulated at the meeting.

RESOLVED: That the representatives to the outside organisations be appointed as set out at Appendix 2.

(N.B. Counted vote on the decision of the Council in respect of Dorking Town Centre Manager's Steering Group Representative - 1st vote: Stephen Cooksey – 11; Paul Elderton – 10; Howard Jones – 22)

.....
Chairman

.....Date

ALLOCATION OF COMMITTEE PLACES – 2015/2016

(a) Audit Committee (7 seats)**Conservative**

1. Tim Ashton
2. Emile Aboud
3. Duncan Irvine
4. Michelle Watson

Liberal Democrat

1. Stella Brooks
2. Paul Elderton

Independent

1. Simon Ling

(b) Development Control Committee (19 seats)**Conservative**

1. Emile Aboud
2. Rosemary Dickson
3. Mary Huggins
4. Chris Hunt
5. Howard Jones
6. Malcolm Ladell
7. David Mir
8. Santi Mondejar
9. John Muggeridge
10. Jatin Patel
11. Sarah Seed

Liberal Democrat

1. Margaret Cooksey
2. Raj Haque
3. Tim Loretto
4. Philippa Shimmin

Independent

1. Simon Ling
2. John Northcott
3. Peter Stanyard

Vacancies

1

Substitutes

1. John Chandler
2. James Friend
3. Corinna Osborne-Patterson
4. Charles Yarwood

1. Stella Brooks
2. Stephen Cooksey
3. David Draper
4. Paul Elderton

1. Mary Cooper
2. Paula Hancock
3. Chris Townsend

(c) Licensing Committee (11 seats)**Conservative**

1. Emile Aboud
2. Tim Ashton
3. John Chandler
4. David Mir
5. Sarah Seed
6. Charles Yarwood

Liberal Democrat

1. Margaret Cooksey
2. Paul Elderton
3. Wayne Monkman

Independent

1. Paula Hancock

Vacancies

1

(d) Scrutiny Committee (11 seats)**Conservative**

1. Tim Ashton
2. Clare Curran
3. Mary Huggins
4. Duncan Irvine
5. Malcolm Ladell
6. Jatin Patel

Liberal Democrat

1. Stephen Cooksey
2. David Draper
3. Paul Potter

Independent

1. Paula Hancock
2. Chris Townsend

Substitutes

1. Rosemary Dickson
2. Michelle Watson

1. Raj Haque
2. Philippa Shimmin

1. Mary Cooper
2. Peter Stanyard

(e) Standards Committee (6 Member seats)

Conservative

1. Howard Jones
2. Charles Yarwood

Substitutes

1. Lucy Botting
2. Corinna Osborne-Patterson

Liberal Democrat

1. Stella Brooks
2. Paul Elderton

1. Margaret Cooksey
2. Wayne Monkman

Independent

1. Mary Cooper
2. John Northcott

1. Simon Ling
2. Chris Townsend

Parish Council (non voting representatives)

1. Roger Hammond
2. Stuart McLachlan

Appointments of Representatives to Outside Organisations 2015/16

Organisation	2015/16 Appointments
Age Concern Mole Valley	Lucy Botting
Member Armed Forces Champion	John Northcott
Ashted Common Consultative Committee	John Northcott
Ashted Peace Hall Memorial Committee nominee – 3 year term of office (Note: The Trustees will decide on the appointments)	N/A (Simon Ling already appointed until 2017)
Brockham Big Field Community Sports Ltd (formerly Brockham Big Field Management Committee)	John Muggeridge Plus 1 Officer
Central Surrey Council for Voluntary Service	Tim Ashton
Citizens Advice Bureau – Dorking and Leatherhead	Emile Aboud Lynne Brooks
Coast to Capital Strategic Joint Committee	Leader Leader to nominate substitutes one of whom can attend and vote in his absence
Countryside Management Partnership (representative should be an Executive Member)	Corinna Osborne-Patterson Substitute: Simon Ling
District Councils Network Assembly	Leader
Dorking and District Town Twinning Association	Stephen Cooksey Corinna Osborne-Patterson
Dorking Residential Care Homes	Paul Elderton
Dorking Town Centre Manager's Steering Group	Stephen Cooksey Howard Jones
East Surrey Community Safety Partnership (previously Community Safety Partnership)	Vivienne Michael
Epsom and St Helier University Hospitals – Local Representatives' Panel	Lucy Botting Substitute: Peter Stanyard
Friends of Triel	Philippa Shimmin
Gatwick Airport Consultative Committee	Charles Yarwood Substitute: Vivienne Michael
Gatwick Diamond	Charles Yarwood
Gatwick Green Space Partnership	Michelle Watson Vivienne Michael

Organisation	2015/16 Appointments
Gatwick Joint Local Authorities Group	Charles Yarwood
Joint Waste Collection Services Committee	Executive Member Substitute nominated by Executive Member (Paul Newman & Malcolm Ladell)
Leatherhead Area Partnership Ltd	Rosemary Dickson
Leatherhead Town Centre Manager's Steering Group	Rosemary Dickson Howard Jones
Local Government Association – General Assembly	Vivienne Michael
Lower Mole Countryside Management Steering Group	Duncan Irvine Simon Ling
Health Liaison Panel (formerly Mid Surrey Inter-Authority Health Partnership)	Lucy Botting
Mole Valley Access Group	Mary Cooper Paul Elderton David Mir Philippa Shimmin
Mole Valley Arts Forum	David Draper Mary Huggins
Mole Valley Business Forum	Howard Jones
Mole Valley Housing Association (Circle Housing Mole Valley)	Malcolm Ladell Sarah Seed Peter Smith
Mole Valley Local Committee (Politically Balanced: 3 Conservatives 2 Liberal Democrats 1 Independent	Rosemary Dickson Paul Elderton Raj Haque Mary Huggins Sarah Seed Peter Stanyard Substitutes: James Friend Simon Ling John Northcott Corinna Osborne-Patterson Paul Potter Philippa Shimmin Charles Yarwood
Norbury Park Liaison Group	Lynne Brooks Duncan Irvine Substitutes: Tim Ashton Chris Townsend
Police and Crime Panel (Liberal Democrat nominee)	Margaret Cooksey
Projx	Mary Huggins
Redhill Aerodrome Consultative Committee	Paul Potter

Organisation	2015/16 Appointments
Strategic Aviation Special Interest Group	Charles Yarwood Substitute: Vivienne Michael
Surrey Climate Change Partnership Member Group	Executive Member with responsibility for Environment (Paul Newman)
Surrey County Playing Fields Association	Lucy Botting Wayne Monkman
Surrey Cycling Board	Corinna Osborne-Patterson
Surrey Hills Area of Outstanding Natural Beauty Board	David Mir Substitute: John Muggerridge
Surrey Leaders' Group	Leader
Surrey Rural Partnership	David Mir Corinna Osborne-Patterson
Surrey Waste Partnership	Paul Newman

Charities - Four Year Appointments (except Fetcham United Charities which is a three year appointment)

Orgs	Current Representatives	Expiry of Term of Office	2015/16 Appointments
Ashted United Charities	Mrs M A Stewart Sylvia Sharland	July 2018 May 2016	N/A N/A
Bookham United Charities	Clare Curran Mr David Wishart	May 2015 May 2017	Clare Curran N/A
Dorking Charities	Mr Heath Mrs Grieve Mrs Lawrence	May 2018 May 2018 May 2015	N/A N/A Mrs Lawrence
Fetcham United Charities	Emile Aboud Sarah Seed Raj Haque	May 2017 May 2017 May 2017	N/A N/A N/A
Leatherhead United Charities	Philippa Shimmin Bridget Lewis-Carr Tim Ashton	May 2015 May 2015 May 2015	Philippa Shimmin Tim Ashton Santi Mondejar
Mickleham Almshouses	Mrs Gillian Hall Mrs Sunter	May 2015 May 2015	Mrs Gillian Hall Mrs Sunter
Sydney Simmons Homes	Christine Townsend	May 2018	N/A

Surrey Leaders' Group Outside Bodies – Three Year Term

(Note: The following are nominations to the Surrey Leaders' Group, which will then decide on the appointments)

Organisation	Current Appointments		Nominations
SCC Health Scrutiny Select Committee	Councillors Turner (Reigate & Banstead) Randolph (Elmbridge) and Botting (Mole Valley)	One appointment available (that currently filled by Cllr Turner) (Nominees cannot be Members of the Council's Executive)	-
High Sherriff's Award	Councillor Roberts (Runnymede)		-
Surrey Pension Fund Board	Councillor Elias (Tandridge) Councillor Glover (Epsom & Ewell)	Both of the two appointments are available but only one nomination is sought from an individual authority	Peter Stanyard
South East Reserve Forces and Cadets Association	Councillor O'Grady (Waverley)		-
Active Surrey Sports Partnership Board	Councillor James (Waverley)		-
Surrey Civilian Military Partnership Board	Councillors Kingsbury (Woking) Gates (Waverley) and Mansbridge (Guildford)	Two appointments are available. The Board is now constituted slightly differently and has asked for two representatives going forward, and a substitute.	Vivienne Michael