

To the Members of the Audit Committee

Your attendance is requested at a meeting of the Audit Committee to be held in the Council Chamber, Pippbrook, Dorking on **THURSDAY 29 JUNE 2017 at 7.00pm** for the transaction of the business set out in the following agenda.

20 June 2017

Yvonne Rees
Chief Executive

Members of the Committee: Paul Kennedy (Chairman), Simon Ling (Vice Chairman), Tim Ashton, Lynne Brooks, Paul Elderton, James Friend and Paul Newman.

The Chairman would like to remind Members that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.

AGENDA

1. Minutes

To approve as a correct record the minutes from the meeting of the Audit Committee held on 09 March 2017.

2. Apologies for Absence

To receive apologies for absence.

3. Disclosure of Interests

To receive any disclosures of interests from Members (either disclosable pecuniary interests or non pecuniary interests) in relation to any items included on the agenda for this meeting in accordance with the Council's Code of Conduct.

4. **Statement of Accounts 2016/17**

4

Recommendation:

The Committee is asked to note the Council's Draft Statement of Accounts 2016/17 and Annual Governance Statement and the update from the External Auditors (Grant Thornton)

(N.B. Appendix B- External Auditor's Progress Report is to follow)

5. **Internal Audit (RSM UK) Progress Report 2016/17, Annual Report 2016/17 and 2017/18 Plan**

108

Recommendations:

That the Committee

- (i) notes the progress against the 2016/17 Audit Plan as detailed in the attached appendix
- (ii) notes the content of the 2016/17 Annual Report and
- (iii) approves the revised Internal Audit Plan and Charter for 2017/18

6. **Risk Management arrangements**

154

Recommendations:

The Audit Committee is asked to:

- Consider the contents of this report and confirm they are satisfied with the risk management arrangements
- Review the Strategic Risk Register (Appendix A) and determine whether there are any matters that they wish to draw to the attention of the Chief Executive or to the Executive
- Agree that the Deputy Chief Executive, in consultation with the Executive Member, updates the Risk Management Policy as set out in the report
- Make observations or recommendations to the Executive if appropriate

7. **Audit Committee Annual Report 2017/18**

164

Recommendations:

1. Note the progress against the 2016/17 work plan
2. Review the terms of reference and consider whether any amendments are required and whether the audit functions of the Committee, as set out, were effectively discharged during 2016/17.

3. Approve the work plan for 2017/18.

8. Urgent Items

To consider any items of business, other than those shown on this agenda and which, by reason of special circumstances to be stated at the meeting, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.

If you require a copy of this agenda, any of the reports within it or a large print version of the agenda, please telephone Dia Irmal on 010306 879215 or e-mail dia.irmal@molevalley.gov.uk

NOTE: This meeting will be webcast for live or subsequent broadcast via the Council's internet site (www.molevalley.gov.uk). The whole of the meeting will be filmed except where there are confidential or exempt items. Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed.

Members of the press/public may film or record proceedings, blog or tweet proceedings and take photographs providing they do not disturb the conduct of the meeting. The Chairman of the meeting has the discretion to terminate or suspend filming/recording if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming/recording might infringe the rights of any individual.