

To the Members of the Executive.

Your attendance is requested at a meeting of the Executive to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 6th FEBRUARY 2018 at 7.00pm** for the transaction of the business set out in the following agenda.

Karen Brimacombe  
Chief Executive  
28th January 2018

### **Members of the Executive and Portfolios**

**Councillor Vivienne Michael** - Leader of the Council

**Councillor Lucy Botting** - Wellbeing

**Councillor Simon Edge** - Economic Development and Transform Leatherhead

**Councillor Duncan Irvine** - Planning

**Councillor Metin Huseyin** - Finance and Corporate Services

**Councillor David Mir** - Environment and Parking

**Councillor Corinna Osborne-Patterson** - Communities, Services & Housing

**Councillor Charles Yarwood** - Deputy Leader, Assets and Investments

*Members are reminded that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.*

*A Member who is not a member of the Executive, may not speak at the meeting unless, before it begins he/she has obtained the Chairman's consent to speak on a specific item. (Please note prior consent is not required for those members detailed under rule 48.3 of Part 4: Rules of Procedure - Standing Orders that relate to the Executive only).*

### **AGENDA**

#### **1. Minutes**

To approve as a correct record the minutes of the Executive meeting held on 28th November 2017.

#### **2. Apologies for Absence**

To receive apologies for absence.

#### **3. Disclosure of interests**

To receive any disclosures of interests from Members (either disclosable pecuniary interests or non pecuniary interests) in relation to any items included on the agenda for this meeting in accordance with the Council's Code of Conduct.



- 4. Councillor Question Time** -
- To receive Councillor questions at this meeting on any matter in which the Executive has powers or duties or which affects the District. Thirty minutes will be set aside for this purpose. Please note that in accordance with the Council's Constitution a question can only be asked if written notice has been given to the Corporate Head of Service with responsibility for Democratic and Legal Services by 10.00am on the Thursday preceding the meeting (1st February 2018).
- 5. Report of the Scrutiny Committee** -
- The Executive will receive a report on the work of the Scrutiny Committee from the Chairman of that Committee.
- 6. Month 9 (December) – 2017/18 Business and Budget Monitoring** 5
- That the Executive notes the Council's performance and financial position for the end of December (Month 9) 2017/18.
- Executive Member:** Councillor Metin Huseyin  
**Corporate Priorities:** Environment, Prosperity and Community Wellbeing
- 7. 2018/19 Budget and Council Tax Resolution (Key Decision)** 27
- The Executive recommends to Council:-
1. That the proposed budget for 2018/19 be set at £9,068,000
  2. That the Band D Council Tax for 2018/19 be set at £173.45, representing a 2.9% increase on 2017/18, in line with the Government announcement that Council Tax can be increased, without triggering a referendum, by up to 3.0%.
  3. That the Capital Programme for 2018/19 be approved
  4. That as request is made to Scrutiny Committee to extend the remit of the Parking Panel
  5. That the Section 151 Officer's statement concerning the 2018/19 budget and the medium term financial outlook for the Council be noted
  6. That the level of Members' Allowances be considered in the light of the recommendations of the Independent Remuneration Panel to be presented to the Council on 20 February 2018.
- Executive Member:** Councillor Metin Huseyin  
**Corporate Priorities:** Environment, Prosperity and Community Wellbeing
- 8. Mole Valley District Council Grant Applications (Key Decision)** 51
- Recommendation
1. That the capital and revenue grants are approved for 2018/19 subject to the necessary budget being committed.
  2. That the budget allocation to the Small Grants Community Fund is approved.
  3. That the proposed changes to the grants reporting process are approved.
  4. That the revised Grants Policy is approved.
- Executive Member:** Councillor Lucy Botting  
**Corporate Priorities:** Community Wellbeing

- 9. Thomas Flack Trust Fund Applications (Key Decision)** 79
- Recommendation
1. That the views of the Thomas Flack Working Group are taken into account and the grants for the financial year 2018/19 are approved.
  2. That the views of the Thomas Flack Working Group are taken into account and that authorisation is given for the appointment of Bruton Knowles to undertake an independent development appraisal on 255 Guildford Road, Effingham in accordance with trust law. A fee quote of £3,050 plus reasonable disbursements and VAT has been obtained and it is recommended these fees, should be paid from Trust funds.
- Executive Member:** Councillor Lucy Botting
- 10. Future Mole Valley—Member Engagement Programme** 91
- Recommendation
- The Executive is asked:
1. To endorse the Member Engagement Programme to enable additional Member input into the principal policy areas of the emerging Local Plan.
  2. To vary the terms of reference for the Planning Policy Working Group.
- Executive Member:** Councillor Duncan Irvine
- Corporate Priorities:** Environment, Prosperity and Community Wellbeing
- 11. Potential Expansion of the Joint Waste Collection Contract (Key Decision)** 103
- Recommendation
1. That Tandridge District Council be admitted to the Joint Waste Collection Contract on the basis that no existing partner is financially disadvantaged.
  2. That the final decision be delegated to the relevant Corporate Head of Service to agree, once the financial mechanisms under the Inter Authority Agreement have been finalised, in Consultation with the Executive Member and S151 Officer.
- Executive Member:** Councillor David Mir
- Corporate Priorities:** Environment
- 12. Urgent Items**
- To consider any items of business, other than those shown on this agenda and which, by reason of special circumstances to be stated at the meeting, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.

If you require a copy of this agenda, any of the reports within it or a large print version of the agenda, please telephone Simon Trevaskis on **01306 879384** or e-mail: [simon.trevaskis@molevalley.gov.uk](mailto:simon.trevaskis@molevalley.gov.uk)

**NOTE:** This meeting will be webcast for live or subsequent broadcast via the Council's internet site ([www.molevalley.gov.uk](http://www.molevalley.gov.uk)). The whole of the meeting will be filmed except where there are confidential or exempt items. Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed. Members of the press/public may film or record proceedings, blog or tweet proceedings and take photographs providing they do not disturb the conduct of the meeting. The Chairman of the meeting has the discretion to terminate or suspend filming/recording if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming/recording might infringe the rights of any individual.