

To all Members of the Council

MEETING OF THE COUNCIL

Your attendance is requested at the Annual Meeting of Mole Valley District Council to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 23rd MAY 2017 at 7.00pm** for the transaction of the business set out in the following Agenda.

Yvonne Rees
Chief Executive
Monday 15th May 2017

The Chairman would like to remind Members that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.

AGENDA

1. CHAIRMAN

To elect the Chairman of the Council for the 2017/2018 Municipal Year.

2. VICE-CHAIRMAN

To appoint the Vice-Chairman of the Council for the 2017/2018 Municipal Year.

3. MINUTES

To approve as a correct record the minutes of the meeting of the Council held on 21st February 2017.

4. APOLOGIES FOR ABSENCE

To receive apologies for absence.

5. CHAIRMAN'S ANNOUNCEMENTS

6. COMMITTEE MEMBERSHIPS 2017/2018

- 6.1 The Local Government and Housing Act 1989 contains provisions relating to political balance on Committees and Sub-Committees and seats have therefore to be allocated on them in proportion to the representation of political groups on the Council and in accordance with the wishes of the political groups.
- 6.2 The Council is advised to review the representation of the Conservative, Liberal Democrat and Informal Independent Groups to determine the allocation of seats to those Groups as set out on pages 5 & 6 of the Agenda. The Council is also advised to appoint Members to serve on those Committees in accordance with the wishes of the Groups as notified by the Leaders of the Conservative, Liberal Democrat and Informal Independent Groups (Please note, an updated schedule outlining the nominees will be circulated at the meeting).
- 6.3 The Council is to advise the Committees that the principles of proportionality are to be applied by Committees at such time as they might appoint Members to time limited Sub-Committees and Joint Committees.
- 6.4 The Council is asked to RESOLVE:
- (1) That the Council notes that the membership of the political groups on the Council is a Conservative Group of 22, a Liberal Democrat Group of 13 and an Informal Independent Group of 6.
 - (2) That the allocation of seats to the Conservative, Liberal Democrat and Informal Independent Groups be on the basis that 26 seats are allocated to the Conservative Group, 15 seats are allocated to the Liberal Democrat Group and 7 seats to the Independent Group.
 - (3) That the Standards Committee (and Sub-Committees) be not politically balanced and that two seats be allocated to each of the three Groups.
 - (4) That the proposals submitted by the Leaders of the Conservative, Liberal Democrat and Informal Independent Groups as shown in the schedule which will be circulated at the Council meeting, be approved.
 - (5) That two Parish Council representatives (on the schedule to be circulated at the Council meeting), be appointed as non-voting members of the Standards Committee.
 - (6) That the principles of proportionality be applied to Committees at such time as they might appoint time limited Sub-Committees and Joint Committees (except Licensing & Standards).

7. MEMBERSHIP OF EXECUTIVE

The Leader will advise the Council of the membership of the Executive (including the Deputy Leader) and the allocation of Portfolios for 2017/18.

8. LEADER AND DEPUTY LEADER OF THE OPPOSITION

The Constitution provides for the Council to appoint a Leader and Deputy Leader of the Opposition.

9. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

The Council is asked to appoint representatives to the outside organisations set out on pages 7-12. (Please note, an updated list, outlining the nominees will be circulated at the meeting).

10. APPOINTMENT OF INTERIM CHIEF EXECUTIVE

To consider the report as set out at pages 13 to 20

RECOMMENDATION

The Council is requested to:

- (a) **Note the anticipated timelines for the recruitment of the permanent Chief Executive/Head of the Paid Service**
- (b) **Appoint Jack Straw as Interim Chief Executive/Head of the Paid Service with effect from 1st July until a new permanent Chief Executive is in post**
- (c) **Appoint Arabella Davies as Interim Electoral Registration Officer/Returning Officer with effect from 1st July until a new permanent Chief Executive is in post**

11. ASHTEAD NEIGHBOURHOOD DEVELOPMENT PLAN

To consider the report as set out at pages 21 to 68.

RECOMMENDATION

Following a 92% vote in favour at the referendum held on 4 May 2017, that MVDC should make (i.e adopt) the Ashtead Neighbourhood Development Plan, bringing it into force as part of the Development Plan for Mole Valley.

12. BOOKHAM NEIGHBOURHOOD DEVELOPMENT PLAN

To consider the report as set out at pages 69 to 116.

RECOMMENDATION

Following an 80% vote in favour at the referendum held on 4 May 2017, that MVDC should make (i.e. adopt)the Bookham Neighbourhood Development Plan, bringing it into force as part of the Development Plan for Mole Valley.

13. LEADERS STATEMENT

The Leader will speak to the Council for up to 5 minutes.

At the conclusion of Agenda Item 13, the Executive, Committees, Working Groups and Scrutiny Panels will meet to make their annual appointments.

If you require a copy of this agenda, any of the reports within it or a large print version of the agenda, please telephone Simon Trevaskis on 010306 879384 or e-mail simon.trevaskis@molevalley.gov.uk

NOTE: This meeting will be webcast for live or subsequent broadcast via the Council's internet site (www.molevalley.gov.uk). The whole of the meeting will be filmed except where there are confidential or exempt items. Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed.

Members of the press/public may film or record proceedings, blog or tweet proceedings and take photographs providing they do not disturb the conduct of the meeting. The Chairman of the meeting has the discretion to terminate or suspend filming/recording if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming/recording might infringe the rights of any individual.

ALLOCATION OF COMMITTEE PLACES – MAY 2017

(a) Audit Committee (7 seats)

	Conservative	Liberal Democrat	Independent
1			
2			
3			
4			

(b) Development Control Committee (19 seats)

	Conservative	Liberal Democrat	Independent
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Substitutes

	Conservative	Liberal Democrat	Independent
1			
2			
3			
4			

(c) **Licensing Committee (11 seats)**

	Conservative	Liberal Democrat	Independent
1			
2			
3			
4			
5			
6			

(d) **Scrutiny Committee (11 seats)**

	Conservative	Liberal Democrat	Independent
1			
2			
3			
4			
5			
6			

Substitutes

	Conservative	Liberal Democrat	Independent
1			
2			

(e) **Standards Committee (6 Member seats)** (This Committee is not subject to political proportionality provisions, subject to Council's approval).

	Conservative	Liberal Democrat	Independent	Parish Council (non-voting representatives)
1				
2				

Substitutes

	Conservative	Liberal Democrat	Independent
1			

Appointments of Representatives to Outside Organisations 2017/18

Organisation	2016/17 Appointments	2017/18 Nominations
Age Concern Mole Valley	Relevant Exec Member: Lucy Botting	
Member Armed Forces Champion	Vivienne Michael	
Ashted Common Consultative Committee	David Hawksworth	
Ashted Peace Hall Memorial Committee nominee – 3 year term of office (Note: The Trustees will decide on the appointments)	Simon Ling (appointed until 2017)	
Bookham Residents Association – Board of Directors	Simon Edge	
Brockham Big Field Community Sports Ltd (formerly Brockham Big Field Management Committee)	John Muggeridge Plus 1 Officer	
Central Surrey Council for Voluntary Service	Tim Ashton	
Circle (Clarion) Regional Panel	New Appointment – 1 Appointee required	
Citizens Advice Bureau – Dorking and Leatherhead	Lucy Botting Lynne Brooks	
Coast to Capital Strategic Joint Committee	Leader: Vivienne Michael Leader to nominate substitutes one of whom can attend and vote in her absence	
Countryside Management Partnership (representative should be an Executive Member)	Relevant Executive Member: Corinna Osborne-Patterson	
District Councils Network Assembly	Leader: Vivienne Michael	
Dorking and District Town Twinning Association	Stephen Cooksey Corinna Osborne-Patterson	
Dorking BID Board	New Appointment – Relevant Exec Member	
Dorking Residential Care Homes	Paul Elderton	
Dorking Town Centre Forum	New Appointment – 1 Executive Member	
East Surrey Community Safety Partnership (previously Community Safety Partnership)	Relevant Executive Member: Lucy Botting	
Epsom and St Helier University	Relevant Executive Member:	

Organisation	2016/17 Appointments	2017/18 Nominations
Hospitals – Local Representatives’ Panel	Lucy Botting Sub: Patricia Wiltshire	
Friends of Triel	Bridget Kendrick	
Gatwick Airport Consultative Committee	Charles Yarwood Substitute: Vivienne Michael	
Gatwick Diamond	Charles Yarwood	
Gatwick Green Space Partnership	Mary Huggins David Mir	
Gatwick Joint Local Authorities Group	Charles Yarwood	
Joint Waste Collection Services Committee	Relevant Executive Member: Michelle Watson Sub: Malcolm Ladell	
Leatherhead Area Partnership Ltd	Rosemary Dickson	
Local Government Association – General Assembly	Leader: Vivienne Michael	
Lower Mole Countryside Management Steering Group	Duncan Irvine Patricia Wiltshire	
Health Liaison Panel (formerly Mid Surrey Inter-Authority Health Partnership)	Relevant Executive Member: Lucy Botting	
Mole Valley Access Group	Mary Cooper Paul Elderton David Mir Tim Loretto	
Mole Valley Business Forum	Charles Yarwood	
Mole Valley Local Committee (Politically Balanced: 3 Conservatives 2 Liberal Democrats 1 Independent)	Rosemary Dickson Paul Elderton Raj Haque Mary Huggins Chris Hunt Peter Stanyard Substitutes: Sarah Seed Vivienne Michael Charles Yarwood David Hawksworth Patricia Wiltshire Paul Potter Tim Loretto	
Norbury Park Liaison Group	Duncan Irvine Malcolm Ladell Substitutes: Tim Ashton Patricia Wiltshire	

Organisation	2016/17 Appointments	2017/18 Nominations
Police and Crime Panel (Liberal Democrat nominee)	Margaret Cooksey	
Projx	Mary Huggins	
Redhill Aerodrome Consultative Committee	Paul Potter	
Strategic Aviation Special Interest Group	Charles Yarwood Substitute: Vivienne Michael	
Surrey Climate Change Partnership Member Group	Executive Member with responsibility for Environment: Michelle Watson	
Surrey County Playing Fields Association	Relevant Executive Member: Lucy Botting Wayne Monkman	
Surrey Cycling Board	Relevant Executive Member: Corinna Osborne-Patterson	
Surrey Hills Area of Outstanding Natural Beauty Board	David Mir Substitute: John Muggeridge	
Surrey Leaders' Group	Leader: Vivienne Michael	
Surrey Rural Partnership	David Mir Relevant Executive Member: Corinna Osborne-Patterson	
Surrey Waste Partnership	Executive Member with responsibility for Environment: Michelle Watson	

Charities - Four Year Appointments (except Fetcham United Charities which is a three year appointment)

Orgs	Current Representatives	Expiry of Term of Office	2017/18 Nominations
Ashtead United Charities	Mrs M A Stewart Sheila Harris	July 2018 May 2020	N/A N/A
Bookham United Charities	Clare Curran Mr David Wishart	May 2019 May 2017	N/A 1 Appointee needed
Dorking Charities	Mr Heath Mrs Grieve Mrs Lawrence	May 2018 May 2018 May 2019	N/A N/A N/A
Fetcham United Charities	Emile Aboud Sarah Seed Raj Haque	May 2017 May 2017 May 2017	3 Appointees needed
Leatherhead United Charities	Philippa Shimmin Tim Ashton Rosemary Dickson	May 2019 May 2019 May 2019	N/A N/A N/A
Mickleham Almshouses	Mrs Gillian Hall Graham Brown	May 2019 May 2019	N/A N/A
Sydney Simmons Homes	Christine Townsend	May 2018	N/A

Surrey Leaders' Group Outside Bodies – Three Year Term

(Note: This Council can make nominations to the Surrey Leaders' Group, which will then decide on the appointments)

Organisation	Current Appointments		Nominations
SCC Wellbeing and Heath Scrutiny Board	Councillors Ratiram (Surrey Heath) Axelrod (Epsom & Ewell) and Wiltshire (Mole Valley)	One appointment available (that currently filled by Cllr Wiltshire)	
High Sherriff's Award	Councillor Cheyne (Elmbridge)	N/A in 2017/2018	-
Surrey Pension Fund - Investment Advisors Group	Councillor Elias (Tandridge) Councillor Stanyard (Mole Valley)	N/A in 2017/2018	-
South East Reserve Forces and Cadets Association	Councillor Elms (Guildford)	N/A in 2017/2018	-

Active Surrey Active Surrey Sports Partner Forum	Councillor Jennings-Evans (Surrey Heath)	N/A in 2017/2018	-
Surrey Civilian-Military Partnership Board	Councillors Kingsbury (Woking) and Michael (Mole Valley)	N/A in 2017/2018	-
Surrey Countryside Access Forum	Councillor Wright (Guildford)	One Appointment Available	
Surrey & Borders Partnership NHS Foundation Trust	Councillor Roche (Guildford)	N/A in 2017/2018	-

