

To the Members of the Cabinet.

Your attendance is requested at a meeting of the Cabinet to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 25th SEPTEMBER 2018 at 7.00pm** for the transaction of the business set out in the following agenda.

Karen Brimacombe
Chief Executive
17th September 2018

Members of the Cabinet and Portfolios

Councillor Vivienne Michael - Leader of the Council

Councillor Simon Edge - Prosperity

Councillor David Harper - Planning Policy

Councillor David Hawksworth - Wellbeing

Councillor Chris Hunt - Planning Services and Housing

Councillor Metin Huseyin - Finance, Performance and Risk

Councillor Corinna Osborne-Patterson - People and Rural Mole Valley

Councillor Patricia Wiltshire - Environment

Councillor Charles Yarwood - Deputy Leader, Strategy and Assets

Members are reminded that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.

A Member who is not a member of the Cabinet, may not speak at the meeting unless, before it begins he/she has obtained the Chairman's consent to speak on a specific item. (Please note prior consent is not required for those members detailed under rule 48.3 of Part 4: Rules of Procedure - Standing Orders that relate to the Cabinet only).

AGENDA

1. Minutes

To approve as a correct record the minutes of the Cabinet meeting held on 26th June 2018.

2. Apologies for Absence

To receive apologies for absence.

3. Disclosure of interests

To receive any disclosures of interests from Members (either disclosable pecuniary interests or non pecuniary interests) in relation to any items included on the agenda for this meeting in accordance with the Council's Code of Conduct.



4. Councillor Question Time

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To receive Councillor questions at this meeting on any matter in which the Cabinet has powers or duties or which affects the District. Thirty minutes will be set aside for this purpose. Please note that in accordance with the Council's Constitution a question can only be asked if written notice has been given to the Democratic & Electoral Services Manager by 10.00am on the Thursday preceding the meeting (20 September 2018).

5. Report of the Scrutiny Committee

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The Cabinet will receive a report on the work of the Scrutiny Committee from the Chairman of that Committee.

6. Mandatory Licensing of Houses in Multiple Occupation

5-12

Recommendations

1. Cabinet notes that the prescribed definition of houses in multiple occupation (HMOs) that are required to be licensed by a Local Housing Authority has been broadened to include certain HMOs of less than three storeys,
2. Cabinet approves and adopts the revised scheme of licence fees for the mandatory HMO Licensing Scheme, which will come into effect from 1st October 2018.

Cabinet Member: Councillor Patricia Wiltshire

Corporate Priorities: Environment and Community Wellbeing

7. Single use plastics and the introduction of a Refill scheme in Mole Valley

13-26

Recommendations

1. Measures are introduced to eliminate single use plastic items in Pippbrook initially and subsequently across the organisation. This would follow an assessment of the implications and take account of the work of the Surrey Waste Partnership Task Group that is examining ways of reducing single use plastics.
2. Pippbrook and The Fairfield Day Centre are added to the list of premises in Mole Valley where bottles can be refilled with tap water.
3. The operators of the Dorking Sports Centre, Meadowbank cafe and the Leatherhead Leisure Centre are encouraged to make tap water available and join the Refill scheme.
4. The existence and location of premises participating in the Refill scheme be publicised through MVDC's social media channels and other appropriate platforms.
5. Consideration is given to MVDC leading a Mole Valley Refill scheme and installing outdoor bottle filling stations in Dorking and Leatherhead town centres as part of the 2019/2020 business and budget setting process.

Cabinet Member: Councillor Patricia Wiltshire

Corporate Priorities: Environment, Prosperity and Community Wellbeing

8. Urgent Items

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To consider any items of business, other than those shown on this agenda and which, by reason of special circumstances to be stated at the meeting, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.

9. Exclusion of Press and Public

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The Cabinet may exclude the press and public for the following item of business and to do so it must pass a resolution in the following term:

RECOMMENDED that members of the Press and public be excluded from the meeting for the following items of business under Section 100A(4) of the Local Government Act 1972 on the grounds that it:

involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act; namely information relating to the financial or business affairs of any particular person (including the authority holding that information) and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part II

10. Proposed Marketing and Sale of 255 Guildford Road, Effingham, KT24 5NP (Thomas Flack Will Trust Fund Property) 27-60

The Cabinet is asked to consider the recommendations from the Thomas Flack Working Group.

Lead Member: Councillor Lynne Brooks, Chairman of the Thomas Flack Working Group

Corporate Priorities: Community Wellbeing

If you require a copy of this agenda, any of the reports within it
or a large print version of the agenda,
please telephone Arabella Davies on
01306 879137 or e-mail: arabella.davies@molevalley.gov.uk

NOTE: This meeting will be webcast for live or subsequent broadcast via the Council's internet site (www.molevalley.gov.uk). The whole of the meeting will be filmed except where there are confidential or exempt items. Generally the public seating areas are not filmed.

However, by entering the meeting room and using the public seating area, you are consenting to being filmed. Members of the press/public may film or record proceedings, blog or tweet proceedings and take photographs providing they do not disturb the conduct of the meeting. The Chairman of the meeting has the discretion to terminate or suspend filming/recording if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming/recording might infringe the rights of any individual.