

To all Members of the Council

### **MEETING OF THE COUNCIL**

Your attendance is requested at the meeting of the Council to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 14<sup>TH</sup> JULY 2015 at 8.00pm, or at the conclusion of the briefing by the Police and Crime Commissioner whichever is the later**, for the transaction of the business set out in the following Agenda.

**Members are asked to note that the briefing from the Police and Crime Commissioner will begin at 7.00pm (This is a briefing for Councillors only).**

Angela Griffiths  
Corporate Head  
Monday 6<sup>th</sup> July 2015

**The Chairman would like to remind Members that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.**

### **AGENDA**

**1. MINUTES**

To approve as a correct record the minutes of the meeting of the Council held on 19<sup>th</sup> May 2015.

**2. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**3. DISCLOSURE OF INTERESTS**

To receive any disclosures of interests from Members (either disclosable pecuniary interests or non-pecuniary interests) in relation to any items included on the agenda for this meeting in accordance with the Council's Code of Conduct.

**4. CHAIRMAN'S ANNOUNCEMENTS**

## 5. RETURNING OFFICER'S RETURN OF MEMBERS ELECTED ON 18<sup>TH</sup> JUNE 2015

The Returning Officer's Return of Members elected to the Council on 18<sup>th</sup> June 2015 is set out below:

Ward	Name and Address of Member	Retirement
Holmwoods	Claire Malcomson Westbourne House 13 Horsham Road Dorking RH4 2JL	May 2019
Holmwoods	Clayton Wellman 37 St Paul's Road West Dorking RH4 2HT	May 2018

## 6. POLITICAL BALANCE/COMMITTEE MEMBERSHIPS 2015/2016

6.1 The Local Government and Housing Act 1989 contains provisions relating to political balance on Committees and Sub-Committees and seats have therefore to be allocated on them in proportion to the representation of political groups on the Council and in accordance with the wishes of the political groups.

6.2 Following the by-elections on 18<sup>th</sup> June 2015, the membership of the Council is as follows:

Conservative Group	Liberal Democrat Group	Informal Independent Group
Emile Aboud	Stella Brooks	Mary Cooper
Tim Ashton	Margaret Cooksey	Paula Hancock
Lucy Botting	Stephen Cooksey	Simon Ling
Lynne Brooks	David Draper	John Northcott
John Chandler	Paul Elderton	Peter Stanyard
Clare Curran	Raj Haque	Chris Townsend
Rosemary Dickson	Tim Loretto	
James Friend	Claire Malcomson	
Mary Huggins	Wayne Monkman	
Chris Hunt	Paul Potter	
Duncan Irvine	Philippa Shimmin	
Howard Jones	Clayton Wellman	
Malcolm Ladell		
Vivienne Michael		
David Mir		
John Muggeridge		
Paul Newman		
Corinna Osborne-Patterson		
Jatin Patel		
Sarah Seed		
Michelle Watson		
Santiago Mondejar Flores		
Charles Yarwood		
23/41	12/41	6/41

6.3 The Council is advised to review the representation of the Conservative, Liberal Democrat and Informal Independent Groups to determine the allocation of seats to

those Groups. When proportionality is applied to the current membership of the Council, the Liberal Democrat Group is now entitled to an allocation of 14 committee seats, rather than 12 as allocated at the Annual Meeting of the Council on 19<sup>th</sup> May 2015. The calculation of committee memberships results in the two additional seats being allocated on the Development Control Committee, with one of the Independent Group seats moving from the Development Control Committee to the Licensing Committee.

6.4 The nominations of the Leader of the Liberal Democrat Group to the Development Control Committee will be advised to the Council.

6.5 The Leader of the Independent Group is proposing the following appointment and amendment to existing appointments:

Licensing Committee – Councillor Stanyard to fill vacancy

Development Control Committee – Councillor Stanyard to be appointed as a substitute member

6.6 The Council is asked to RESOLVE:

(1) That the Council notes that the membership of the political groups on the Council is a Conservative Group of 23, a Liberal Democrat Group of 12 and an Informal Independent Group of 6.

(2) That the allocation of seats to the Conservative, Liberal Democrat and Informal Independent Groups be on the basis that 27 seats are allocated to the Conservative Group, 14 seats are allocated to the Liberal Democrat Group and 7 seats to the Independent Group.

(3) That the Standards Committee should not be politically balanced and that two seats be allocated to each of the three Groups as at 19<sup>th</sup> May 2015.

(4) That the proposals of the Leaders of the Liberal Democrat and Informal Independent Groups in respect of amendments to the membership of the Development Control and Licensing Committees for the remainder of the 2015/16 Municipal Year, be approved.

## **7. AMENDMENTS TO THE CONSTITUTION – THE LOCAL AUTHORITIES (STANDING ORDERS) (ENGLAND) (AMENDMENT) REGULATIONS 2015**

To receive the report of the Head of Paid Service as set out at pages 6 to 8 of the agenda.

**The Council is asked to agree that the Constitution be amended to reflect the provisions of the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015.**

## **8. LEADER'S STATEMENT**

The Leader will speak to the Council for up to 5 minutes.

## **9. QUARTERLY REPORT ON DECISIONS TAKEN UNDER SPECIAL URGENCY ARRANGEMENTS – 1<sup>ST</sup> APRIL TO 30<sup>TH</sup> JUNE 2015**

The Constitution provides for reports to be made to the Council on a quarterly basis with details of decisions taken under the special urgency arrangements set out in paragraph 14 of the Access to Information Procedure Rules in the Council's Constitution.

There has been one such decision during the last quarter as follows:

**Claire House and James House, Leatherhead**

*Decision:*

To purchase the Leatherhead riverside office buildings, Claire House and James House, for a sum of up to £3.55m.

The decision was taken by the Deputy Chief Executive on 2<sup>nd</sup> April 2015 in accordance with paragraph 11 of the Scheme of Delegation to Officers (power to deal with any urgent matter arising in between ordinary meetings of the Council, Executive or Committees, in consultation with the Leader, or appropriate Committee Chairman), Policy Framework and Budget Procedure Rule 4 – Urgent Decisions Outside the Policy Framework and Financial Regulations – and paragraph 14 of the Access to Information Procedure Rules.

The decision was urgent as a bid was required to be submitted by 12 noon on 2<sup>nd</sup> April 2015.

**10. REPORTS OF EXECUTIVE MEMBERS**

To receive reports from Executive Members.

**11. QUESTIONS TO MEMBERS OF THE EXECUTIVE**

A total of up to two questions can be put to each Executive Member (for a period of up to 15 minutes whichever is the shorter). Questions are to be received by the Corporate Head with responsibility for Democratic Services by no later than 10am on the working day immediately prior to the meeting.

**12. MOTIONS**

**Motion 1/2015**

The following motion has been submitted by Councillor Stephen Cooksey:

"This Council recognises the importance of encouraging the greatest possible use of retail and commercial facilities in our town centres and the value of operating a parking regime that will support this aim. It therefore resolves to introduce with effect from the beginning of the 2016-2017 Council year a policy of permitting the first half-hour of parking in all Mole Valley Council car parks to be free of charge."

**13. URGENT ITEMS**

To consider any items which the Chairman considers to be urgent.

If you require a copy of this agenda, any of the reports within it or a large print version of the agenda, please telephone Joanne Hargreaves on 01306 879331 or e-mail: [joanne.hargreaves@molevalley.gov.uk](mailto:joanne.hargreaves@molevalley.gov.uk)

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