

# 1. Process for Listing Assets of Community Value (ACV).

Community Group or Parish Council nominates Land or Building to be included in the List of Assets of Community Value by the Local Authority. Nomination forms on the Council website.

Local Authority decides whether to list the land or building as an ACV or not within 8 weeks of nomination. Notify Land Charges so that a record can be made of the nomination.

If the nomination form is correctly completed, council will notify interested groups that a nomination form has been received and invite comments within the 8 week consideration period.

Local Authority decides to list asset. Asset is listed for a fixed period of five years.

Local Authority notifies owner and others including land charges setting out the implications of listing and the right to request review. It also notifies the community group that nominated it.

If a review of the listing is requested it is to be undertaken by the Director.

Owner's request for review is successful

Owner's request for review unsuccessful. Owner can appeal to the First Tier Tribunal under Regulations 11

No objection from owner

Added to the list of ACV and Local Land Charge Register. Land Charge notify Land Registry.

Council maintain list of unsuccessful land nominations and successful list of Assets of Community value while Council will maintain on website. Remove from list after 5 years.

Local Authority decides not to list the asset.

Remove from list of ACV and add to list of unsuccessful nominations. Local Authority informs community group who nominates it with reason for not including it and notifies owner and others.

**List of unsuccessful land nominated by community nominations.**

## 2. Process for Disposing of an Asset of Community Value

