

To all Members of the Council

### MEETING OF THE COUNCIL

Your attendance is requested at the meeting of the Council to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 3rd DECEMBER 2013 at 7.00pm** for the transaction of the business set out in the following agenda.



Corporate Head  
Monday 25th November 2013

**The Chairman would like to remind Members that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.**

### AGENDA

#### 1. MINUTES

To confirm the minutes of the meetings held on 23rd July and 13th November 2013.

#### 2. APOLOGIES FOR ABSENCE

To receive apologies for absence.

#### 3. DISCLOSURE OF INTERESTS

To receive any disclosures of interests from Members (either disclosable pecuniary interests or non pecuniary interests) in relation to any items included on the agenda for this meeting in accordance with the Council's Code of Conduct.

#### 4. CHAIRMAN'S ANNOUNCEMENTS



**5. RETURNING OFFICER'S RETURN OF AN ELECTED MEMBER ON 26<sup>TH</sup> SEPTEMBER 2013**

Set out below is the Returning Officer's Return of the Member elected to the Council on 26<sup>th</sup> September 2013:

<b>Ward</b>	<b>Name and Address of Member</b>	<b>Retirement</b>
Mickleham, Westhumble and Pixham	Roger Hurst Pixham Firs Coach House Pixham Lane Dorking Surrey, RH4 1PH	May 2015

**6. POLITICAL BALANCES/FORMATION OF POLITICAL GROUPS/COMMITTEE MEMBERSHIPS 2013/14**

The Local Government and Housing Act 1989 contains provisions relating to political balance on Committees and Sub-Committees and seats have therefore to be allocated on them in proportion to the representation of political groups on the Council and in accordance with the wishes of the political groups.

Based upon the information currently provided to the Chief Executive the membership of the Council is as follows:

<b>Conservative Group</b>	<b>Liberal Democrat Group</b>	<b>Informal Independent Group</b>	<b>Social Democrat Member</b>
Emile Aboud	Stella Brooks	Richard Brooke	Derrick Burt
Lynne Brooks	Margaret Cooksey	Mary Cooper	
John Chandler	Stephen Cooksey	Paula Hancock	
Clare Curran	Paul Elderton	Phil Harris	
Rosemary Dickson	Raj Haque	Simon Ling	
James Friend	Valerie Homewood	John Northcott	
Chris Hunt	David Howarth	Chris Townsend	
Tessa Hurworth	Bridget Lewis-Carr	Kathryn Westwood	
Vivienne Michael	Michael Longhurst		
David Mir	Tim Loretto		
John Muggerridge	Rebecca McCheyne		
Paul Newman	Wayne Monkman		
Corinna Osborne-Patterson	Iain Murdoch		
David Sharland	Paul Potter		
Charles Yarwood	David Preedy		
	Caroline Salmon		
	Philippa Shimmin		
15/41	17/41	8/41	1/41

The Council is advised to review the representation of the Conservative, Liberal Democrat Groups and informal Independent Groups and the Social Democrat Member to determine the allocation of seats to those Groups as set out at Appendix 1 on pages 7 - 8 of the Agenda. The Council is also advised to appoint Members to serve on those Committees in accordance with the wishes of the Groups as notified by the Leaders of the Conservative, Liberal Democrat and informal Independent Groups.

The Council is to advise the Committees that the principles of proportionality are to be applied by Committees at such time as they might appoint Members to time limited Sub-Committees and Joint Committees.

The Council is asked to **RESOLVE:**

(1) That the Council notes that the membership of the political groups on the Council is a Conservative Group of 15, a Liberal Democrat Group of 17, an informal Independent Group of 8 and the Social Democrat Member.

(2) That the allocation of seats to the Conservative, Liberal Democrat and informal Independent Groups be on the basis that 20 seats are allocated to the Liberal Democrat Group, 18 seats are allocated to the Conservative Group, 8 seats to the informal Independent Group and that one seat to the Social Democrat Member.

(3) That the proposals submitted by the Leaders of the Conservative, Liberal Democrat and informal Independent Group as shown in the schedule attached be approved.

(4) That Mr Roger Hammond and Mr Stuart McLachlan (Parish Council representatives) (as set out on page 8 of this agenda), be appointed as members of the Standards Committee.

(5) That the principles of proportionality be applied to Committees at such time as they might appoint time limited Sub-Committees and Joint Committees.

## **7. RECOMMENDATIONS OF COMMITTEES**

### (i) Audit Committee – 26<sup>th</sup> September 2013 – Treasury Management – Annual Report and Prudential Indicators 2012/2013

The Committee considered a report, on pages 55 to 67 of the agenda, that set out a review of the performance of the Prudential Indicators and Treasury Management Strategy and Annual Plan 2012/2013 as agreed by Council on 21<sup>st</sup> February 2012.

The report reviewed the performance of the Prudential Indicators and Treasury Management Strategy and Annual Plan 2012/2013 as agreed by Council on 21<sup>st</sup> February 2012.

Council had delegated the responsibilities for implementing and monitoring treasury management policies and practices to the Audit Committee and for the operation and administration of treasury management decisions to the Strategic Director (Section 151 Officer), who would act in accordance with the organisation's treasury management policy statement and TMP's, and CIPFA's Standard of Professional Practice on Treasury Management.

In summary, the Council's in-house team achieved a rate of return on investments of 1.06%. The Council achieved an overall return of £342,000 in 2012/13 and investment balances at balance sheet dates increased from £20.655m (31/03/12) to £24.452m (31/03/13). The 2012/13 financial year continued the challenging environment of previous years with low investment returns and continuing counterparty risk.

In conducting the treasury management activities of the Council there were no breaches of the agreed Strategy and the in-house team operated within the Prudential Indicators set by Council.

During the financial year the Council operated within the Prudential Indicators 2012/13 – 2014/15 and Treasury Management Strategy and Plan 2012-13 as agreed by Council on 21<sup>st</sup> February 2012. The outturn for the Treasury and Prudential Indicators were set out in the report.

### **RECOMMENDED TO COUNCIL:**

**(1) That the Treasury Management Annual Outturn report for 2012/2013 be noted.**

**(2) That the actual Prudential Indicators reported for 2012/2013, be approved.'**

The report considered by the Audit Committee is set out at pages 9 - 22 of the agenda.

**The Council is asked to accept the recommendations of the Audit Committee.**

ii) Licensing Committee – 10<sup>th</sup> October 2013 – Scrap Metal Dealers Act 2013

The Committee considered the report set out on pages 1 to 8 of the agenda, together with the further material set out on the addendum sheet and other matters discussed at the meeting.

The Environmental Health Manager informed the Committee of impending changes to the regulatory regime for Scrap Metal to be implemented through the supervisions of the Scrap Metal Dealers Act 2013, the increased duties and powers which this gives to the Council and the proposed fee structure.

The Committee noted the enactment of the Scrap Metal Dealers Act 2013. Some Members felt that the proposed Licensing fees as set out in the report were more suitable than the revised fees detailed in the addendum sheet. The Committee agreed to retain the fees and Charges for 2013/14 as detailed in the report.

**RESOLVED:** The Licensing Committee agreed to

a) advise the Executive to amend the Fees and Charges for 2013/14 to incorporate the fees identified within paragraph 4.5 as set out in the Officer's report on page 7.

**b) recommend to Council that the Licensing Committee and Licensing Sub-Committee's Terms of Reference be amended to incorporate the provisions of the Scrap Metal Act 2013.'**

A report is attached to the agenda at pages 23 - 24. The amended Terms of Reference for the Licensing Committee and Licensing Sub Committee are attached at Appendix A to the report at pages 25 and 26.

**The Council is asked to agree the recommendation of the Licensing Committee.**

**8. MOLE VALLEY COUNCIL TAX SUPPORT SCHEME 2013/14**

To receive the report of the Corporate Head of Service as set out on pages 27 to 30 of the agenda.

**The Council is asked to agree:**

**1) the continuation of the current local Council Tax Support Scheme including the uprating of allowances for working age claimants in line with those premiums set nationally for pensioners.**

**2) that delegated authority be given to the Corporate Head of Service, in consultation with the relevant portfolio holder, to consider revisions to the scheme annually and bring to Council for agreement only if there are recommended changes other than upratings in line with other, national, benefits.**

**9. MOLE VALLEY LOCAL PLAN – HOUSING AND TRAVELLER SITES PLAN CONSULTATION DOCUMENT 2014**

To receive the report of the Planning Policy Manager, as set out on pages 31 to 40 of the agenda.

**The Council is asked to recommend to the Executive**

**(1) that it publishes the Housing and Traveller Sites Plan - Consultation Document, plus supporting background evidence, for an 8 week period from Friday 10 January 2014 to 7<sup>th</sup> March 2014; and**

**(2) that authority be delegated to the Corporate Head with responsibility for Planning in consultation with the Planning Portfolio Holder and Chairman of the Local Plan Working Group to make any changes necessary to the documents prior to their publication.**

NOTE: The following documents are appended to this report in a ring binder for Members and will be published on the Council's website:

1. Housing and Traveller Sites Plan - Consultation Document
2. Green Belt Boundary Review, Sustainability Appraisal and responses to Consultation Document
3. Planning for new homes in Mole Valley – The Options
4. Equality Impact Assessment.

The following documents will be available on the Council's website, MOSS and in hard copy form in the Members' Room:

1. Overarching Sustainability Appraisal
2. Housing and Traveller Sites Plan: Site Assessments 2014 (incorporating the first draft of the Strategic Housing Land Availability Assessment
3. Green Belt Boundary Review: Minor Green Belt Boundary Alterations: Consultation Document
4. Employment Land Review 2013
5. Travellers Accommodation Assessment

#### **10. LEADER'S STATEMENT**

The Leader will speak to the Council for up to 5 minutes.

#### **11. REPORTS OF PORTFOLIO HOLDERS**

To receive reports from Portfolio Holders.

#### **12. QUESTIONS TO MEMBERS OF THE EXECUTIVE**

A total of up to two questions can be put to each Portfolio Holder (for a period of up to 15 minutes whichever is the shorter). Questions are to be received by the Corporate Head with responsibility for Democratic Services by no later than 10am on the working day immediately prior to the meeting.

#### **13. MOTIONS**

##### **Motion 3/2013**

'This Council:

##### **Notes**

1. just over 90% of the area of Mole Valley comprises the Green Belt, Area of Outstanding Natural Beauty or countryside beyond the Green Belt and that the Council has a responsibility to preserve this unique heritage from inappropriate development;
2. that there is great concern amongst Mole Valley residents about the potential loss of Green Belt land for housing development;
3. that Surrey County Council at its meeting held on 19<sup>th</sup> March 2013 resolved 'to use its power to protect Surrey's green belt';

4. that a number of Surrey MPs including the MP for Mole Valley have indicated their concern about potential development in the Green Belt resulting from Green Belt reviews;
5. that Mole Valley is required through the Core Strategy to review the Green Belt in order to meet its nationally imposed housing targets and to meet its legislative requirements for traveller sites;
6. that with minor exceptions Mole Valley is prohibited by national regulations from reserving housing sites exclusively for affordable or social housing which form the sectors of greatest need in our communities.

#### Resolves

1. to seek a meeting with the Secretary of State for Local Government and Communities to explain the unique nature of the Mole Valley situation and to attempt to reduce the requirement for development on green belt land through the green belt review to the absolute minimum including if necessary a reduction in the number of housing units required;
2. to invite Mole Valley's MPs and County Councillors to support this initiative as a practical means of pursuing their commitment to preserve the Green Belt;
3. that Mole Valley uses its influence through the LGA and its Parliamentary representatives to seek ways of changing national planning policy to provide greater discretion to planning authorities to reserve allocated housing land for the type of housing development that they believe is most required in the communities that they serve.'

#### **14. APPOINTMENT OF CHIEF EXECUTIVE**

To receive the report of the Leader as set out on pages 41 to 44 of the agenda.

**The Council is asked to appoint Yvonne Rees as Chief Executive/Head of the Paid Service and Electoral Registration Officer/Returning Officer with effect from 1<sup>st</sup> April 2014.**

NOTE: There is a confidential Annex attached to this report (pages 45 to 48 on Members only copies of the agenda); if Members wish to refer to this at the meeting it will be necessary to move into exempt (Part II) business as it:

(i) involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act; namely

1. information relating to any individual

(ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

#### **15. URGENT ITEMS**

To consider any items which the Chairman considers to be urgent.

If you require a copy of this agenda, any of the reports within it or a large print version of the agenda, please telephone Victoria Foreman on 01306 879355 or e-mail:

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