

Minutes of the Annual meeting of the Council held on 24th May 2016 at Pippbrook, Dorking from 7.00pm to 7.43pm

Present: Councillors Margaret Cooksey (Chairman), David Mir (Vice Chairman), Lucy Botting, Lynne Brooks, John Chandler, Stephen Cooksey, Mary Cooper, Rosemary Dickson, David Draper, Simon Edge, Paul Elderton, James Friend, Raj Haque, David Harper, David Hawksworth, Mary Huggins, Chris Hunt, Metin Huseyin, Duncan Irvine, Howard Jones, Bridget Kendrick, Paul Kennedy, Malcolm Ladell, Simon Ling, Vivienne Michael, David Mir, Wayne Monkman, John Muggeridge, Paul Newman, Corinna Osborne-Patterson, Jatin Patel, Paul Potter, Sarah Seed, Peter Stanyard, Michelle Watson, Patricia Wiltshire and Charles Yarwood.

Members of the Council observed a minute's silence in tribute to John Northcott, the former Councillor for the Ashted Common, who had passed away earlier this year.

1. Chairman

Councillor James Friend proposed and Councillor John Muggeridge seconded a motion that Councillor David Mir be elected Chairman of the Council for the Municipal Year 2016/2017.

RESOLVED: That Councillor David Mir be elected Chairman of the Council for the Municipal Year 2016/2017.

Councillor David Mir made the declaration of acceptance of office and thanked the Council for electing him as their Chairman.

He then presented the Chairman's Consort badge to his wife Mrs Vicky Mir.

Councillor David Mir in the Chair.

The Chairman presented Councillor Margaret Cooksey with her Past Chairman's badge and thanked her for the work she had undertaken as Chairman.

Councillor Margaret Cooksey thanked officers and colleagues for their support during the year and outlined a number of highlights from her year as Chairman.

Councillor Margaret Cooksey then presented her husband with his Past Chairman's Consort's badge and thanked him for all his support over the past year.

2. Vice-Chairman of the Council

Councillor Stephen Cooksey proposed and Councillor Charles Yarwood seconded a motion that Councillor Simon Ling be appointed Vice-Chairman of the Council for the Municipal Year 2016/17.

RESOLVED: That Councillor Simon Ling be appointed Vice-Chairman of the Council for the Municipal Year 2016/17.

Councillor Simon Ling made the declaration of acceptance of office and thanked the Council for appointing him as their Vice-Chairman. He then presented the Vice-Chairman's Consort badge to his wife Mrs Cynthia Ling.

3. Minutes

The minutes of the meeting held on 23rd February 2016 were confirmed as a correct record and signed by the Chairman.

4. Apologies for absence

No apologies were received.

5. Chairman's Announcements

The Chairman began by congratulating the 14 Councillors who were successful at the 5th May 2016 elections and he particularly welcomed the seven new Councillors to Mole Valley District Council. The Chairman then thanked the six Councillors who were no longer Members of the Council for all the work they had done during their terms of office.

He advised that one of his priorities for the coming year was to promote the rural areas of Mole Valley and encourage and support rural businesses and services. Planning was underway for events during the year and details of these would be announced in the near future.

The Chairman announced that his charities for the year would be the Surrey Hills Trust and the Born Free Foundation.

The Chairman ended his announcements by asking that Members, Officers and those in the public gallery join him for refreshments at the conclusion of the evening's meetings.

6. Returning Officer's Return of Members Elected on 5th May 2016

The Chief Executive advised that the candidates elected at the 5th May 2016 elections were as set out in her report to the Council on pages 4 and 5 of the agenda.

7. Leader of the Council

Councillor James Friend advised the Council that he would not be standing for re-election as Leader. He thanked his Executive Members and Council Officers for their support and work over the last year.

Councillor James Friend proposed and Councillor Lucy Botting seconded a motion that Councillor Vivienne Michael be appointed Leader of the Council for a period of four years.

RESOLVED: That Councillor Vivienne Michael be appointed Leader of the Council for a period of four years.

8. Membership of Executive

The Leader outlined her priorities for the Council and advised the Council of the membership of the Executive (including Deputy Leader) and the allocation of portfolios for 2016/17 as follows:

- Councillor Vivienne Michael - Leader
- Councillor Charles Yarwood - Deputy Leader and Executive Member for Property, Parking and Economic Development
- Councillor Lucy Botting - Executive Member for Wellbeing
- Councillor Lynne Brooks - Executive Member for Finance and Investments
- Councillor Howard Jones - Executive Member for Planning
- Councillor Corinna Osborne-Patterson - Executive Member for Community Services, Housing and Cycling
- Councillor Michelle Watson - Executive Member for Environment

9. Political Balance/Formation of Political Groups/Committee Memberships 2015/16

The Council noted the number of seats allocated to each Group together with the proposals of the Group Leaders to fill the seats which were circulated at the meeting.

RESOLVED:

- (1) That the membership of the political groups on the Council of a Conservative Group of 22, a Liberal Democrat Group of 12, and an informal Independent Group of 6 (and 1 vacancy) be noted.
- (2) That the allocation of seats to the Conservative, Liberal Democrat and informal Independent Groups be on the basis that 26 seats are allocated to the Conservative Group, 14 seats are allocated to the Liberal Democrat Group, 7 seats to the informal Independent Group (with 1 vacancy).
- (3) That the Standards Committee (and Sub-Committees) be not politically balanced and that two seats be allocated to each of the three Groups.
- (4) That the proposals submitted by the Leaders of the Conservative, Liberal Democrat and informal Independent Groups, as shown in the schedule which was circulated at the Council meeting be approved (attached at Appendix 1).
- (5) That the principles of proportionality be applied to Committees at such time as they might appoint time limited Sub-Committees and Joint Committees (excepting Licensing and Standards).

10. Leader and Deputy Leader of the Opposition

Councillor David Draper proposed and Councillor Paul Kennedy seconded the following motion:

“That Councillor Stephen Cooksey be appointed Leader of the Opposition.”

RESOLVED: That Councillor Stephen Cooksey be appointed Leader of the Opposition.

Councillor Stephen Cooksey proposed and Councillor Paul Elderton seconded the following motion:

“That Councillor David Draper be appointed Deputy Leader of the Opposition.”

RESOLVED: That Councillor David Draper be appointed Deputy Leader of the Opposition.

11. Appointment of Representatives to Outside Bodies

A schedule detailing the nominees was circulated at the meeting.

RESOLVED: That the representatives to the outside organisations be appointed as set out at Appendix 2.

(N.B. Counted vote on the decision of the Council in respect of Citizens Advice Bureau – Dorking and Leatherhead - 1st vote: Lucy Botting – 20; Lynne Brooks – 29; Tim Loretto – 16)

ALLOCATION OF COMMITTEE PLACES – 2016/2017

(a) Audit Committee (7 seats)

	Conservative	Liberal Democrat	Independent
1.	Tim Ashton	Paul Elderton	Simon Ling
2.	Simon Edge	Paul Kennedy	
3.	James Friend		
4.	Paul Newman		

(b) Development Control Committee (19 seats)

	Conservative	Liberal Democrat	Independent	Vacancies
1.	Metin Huseyin	Margaret Cooksey	Simon Ling	1
2.	Rosemary Dickson	Stephen Cooksey	Patricia Wiltshire	
3.	Mary Huggins	Raj Haque		
4.	Chris Hunt	Tim Loretto		
5.	Howard Jones	Claire Malcomson		
6.	Malcolm Ladell	Clayton Wellman		
7.	James Friend			
8.	John Muggeridge			
9.	Jatin Patel			
10.	Sarah Seed			

Substitutes

1.	John Chandler	David Draper	Mary Cooper
2.	David Mir	Paul Elderton	David Harper
3.	Corinna Osborne-Patterson	Bridget Kendrick	David Hawksworth
4.	Charles Yarwood	Paul Kennedy	Peter Stanyard

(c) Licensing Committee (11 seats)

	Conservative	Liberal Democrat	Independent
1.	Metin Huseyin	Paul Elderton	Peter Stanyard
2.	Tim Ashton	Bridget Kendrick	Patricia Wiltshire
3.	John Chandler	Wayne Monkman	
4.	David Mir		
5.	Sarah Seed		
6.	Charles Yarwood		

(d) Scrutiny Committee (11 seats)

	Conservative	Liberal Democrat	Independent
1.	Tim Ashton	Stephen Cooksey	David Harper
2.	Simon Edge	David Draper	David Hawksworth
3.	Mary Huggins	Paul Potter	
4.	Duncan Irvine		
5.	Malcolm Ladell		
6.	Jatin Patel		

Substitutes

1.	Rosemary Dickson	Raj Haque	Mary Cooper
2.	Paul Newman	Clayton Wellman	Peter Stanyard

(e) Standards Committee (6 Member seats)

	Conservative	Liberal Democrat	Independent	Parish Council (non-voting representatives)
1.	Malcolm Ladell	Paul Elderton	Mary Cooper	TBC
2.	Charles Yarwood	Wayne Monkman	Patricia Wiltshire	TBC

1.	John Chandler	Margaret Cooksey	Simon Ling
2.	Rosemary Dickson	Bridget Kendrick	Peter Stanyard

Appointments of Representatives to Outside Organisations 2016/17

Organisation	2015/16 Appointments	2016/17 Nominations
Age Concern Mole Valley	Lucy Botting	Relevant Exec Member
Member Armed Forces Champion	Vivienne Michael	Vivienne Michael
Ashted Common Consultative Committee	John Northcott	David Hawksworth
Ashted Peace Hall Memorial Committee nominee – 3 year term of office (Note: The Trustees will decide on the appointments)	Simon Ling (appointed until 2017)	N/A (Simon Ling already appointed until 2017)
Bookham Residents Association – Board of Directors	New Appointment	Simon Edge
Brockham Big Field Community Sports Ltd (formerly Brockham Big Field Management Committee)	John Muggeridge Plus 1 Officer	John Muggeridge
Central Surrey Council for Voluntary Service	Tim Ashton	Tim Ashton
Citizens Advice Bureau – Dorking and Leatherhead	Emile Aboud Lynne Brooks	Lucy Botting Lynne Brooks
Coast to Capital Strategic Joint Committee	Leader Leader to nominate substitutes one of whom can attend and vote in his absence	Leader Leader to nominate substitutes one of whom can attend and vote in his absence
Countryside Management Partnership (representative should be an Executive Member)	Corinna Osborne-Patterson Substitute: Simon Ling	Relevant Executive Member
District Councils Network Assembly	Leader	Leader
Dorking and District Town Twinning Association	Stephen Cooksey Corinna Osborne-Patterson	Stephen Cooksey Corinna Osborne Patterson
Dorking Residential Care Homes	Paul Elderton	Paul Elderton
East Surrey Community Safety Partnership (previously Community Safety Partnership)	Vivienne Michael	Relevant Executive Member
Epsom and St Helier	Lucy Botting	Relevant Executive Member

Organisation	2015/16 Appointments	2016/17 Nominations
University Hospitals – Local Representatives’ Panel	Substitute: Peter Stanyard	Sub: Patricia Wiltshire
Friends of Triel	Philippa Shimmin	Bridget Kendrick
Gatwick Airport Consultative Committee	Charles Yarwood Substitute: Vivienne Michael	Charles Yarwood Sub: Vivienne Michael
Gatwick Diamond	Charles Yarwood	Charles Yarwood
Gatwick Green Space Partnership	Michelle Watson Vivienne Michael	Mary Huggins David Mir
Gatwick Joint Local Authorities Group	Charles Yarwood	Charles Yarwood
Joint Waste Collection Services Committee	Executive Member Substitute nominated by Executive Member (Michelle Watson & Malcolm Ladell)	Relevant Executive Member Sub: Malcolm Ladell
Leatherhead Area Partnership Ltd	Rosemary Dickson	Rosemary Dickson
Local Government Association – General Assembly	Deputy Leader	Leader
Lower Mole Countryside Management Steering Group	Duncan Irvine Simon Ling	Duncan Irvine Patricia Wiltshire
Health Liaison Panel (formerly Mid Surrey Inter-Authority Health Partnership)	Lucy Botting	Relevant Executive Member
Mole Valley Access Group	Mary Cooper Paul Elderton David Mir Philippa Shimmin	Mary Cooper Paul Elderton David Mir Tim Loretto
Mole Valley Business Forum	Howard Jones	Charles Yarwood
Mole Valley Housing Association	Malcolm Ladell Sarah Seed Peter Smith	Malcolm Ladell Sarah Seed Peter Smith
Mole Valley Local Committee (Politically Balanced: 3 Conservatives 2 Liberal Democrats 1 Independent)	Rosemary Dickson Paul Elderton Raj Haque Mary Huggins Sarah Seed Peter Stanyard Substitutes: James Friend Simon Ling John Northcott Corinna Osborne-Patterson Paul Potter Philippa Shimmin	Rosemary Dickson Paul Elderton Raj Haque Mary Huggins Chris Hunt Peter Stanyard Substitutes: Sarah Seed Vivienne Michael Charles Yarwood David Hawksworth Patricia Wiltshire Paul Potter

Organisation	2015/16 Appointments	2016/17 Nominations
	Charles Yarwood	Tim Loretto
Norbury Park Liaison Group	Lynne Brooks Duncan Irvine Substitutes: Tim Ashton Chris Townsend	Duncan Irvine Malcolm Ladell Substitutes: Tim Ashton Patricia Wiltshire
Police and Crime Panel (Liberal Democrat nominee)	Margaret Cooksey	Margaret Cooksey
Projx	Mary Huggins	Mary Huggins
Redhill Aerodrome Consultative Committee	Paul Potter	Paul Potter
Strategic Aviation Special Interest Group	Charles Yarwood Substitute: Vivienne Michael	Charles Yarwood Sub: Vivienne Michael
Surrey Climate Change Partnership Member Group	Executive Member with responsibility for Environment	Relevant Executive Member
Surrey County Playing Fields Association	Lucy Botting Wayne Monkman	Relevant Executive Member Wayne Monkman
Surrey Cycling Board	Corinna Osborne-Patterson	Relevant Executive Member
Surrey Hills Area of Outstanding Natural Beauty Board	David Mir Substitute: John Muggeridge	David Mir Substitute: John Muggeridge
Surrey Leaders' Group	Leader	Leader
Surrey Rural Partnership	David Mir Corinna Osborne-Patterson	David Mir Relevant Executive Member
Surrey Waste Partnership	Executive Member with responsibility for Environment	Relevant Executive Member

Charities - Four Year Appointments (except Fetcham United Charities which is a three year appointment)

Orgs	Current Representatives	Expiry of Term of Office	2016/17 Nominations
Ashted United Charities	Mrs M A Stewart Sylvia Sharland	July 2018 May 2016	N/A Sheila Harris
Bookham United Charities	Clare Curran Mr David Wishart	May 2019 May 2017	N/A N/A
Dorking Charities	Mr Heath Mrs Grieve Mrs Lawrence	May 2018 May 2018 May 2019	N/A N/A N/A
Fetcham United Charities	Emile Aboud Sarah Seed Raj Haque	May 2017 May 2017 May 2017	N/A N/A N/A
Leatherhead United Charities	Philippa Shimmin Tim Ashton Howard Jones (To step down)	May 2019 May 2019 May 2019	N/A N/A Tracy Keeley
Mickleham Almshouses	Mrs Gillian Hall Mrs Sunter (Retiring)	May 2019 May 2019	N/A Graham Brown
Sydney Simmons Homes	Christine Townsend	May 2018	N/A

Surrey Leaders' Group Outside Bodies – Three Year Term

(Note: This Council can make nominations to the Surrey Leaders' Group, which will then decide on the appointment)

Organisation	Current Appointments		Nominations
SCC Health Scrutiny Select Committee	Councillors Turner (Reigate & Banstead) Randolph (Elmbridge) and Botting (Mole Valley)	One appointment available (that currently filled by Cllr Turner)	Patricia Wiltshire
High Sherriff's Award	Councillor Cheyne(Runnymede)	N/A in 2016/2017	-
Surrey Pension Fund Investment Advisors Group	Councillor Elias (Tandridge) Councillor Stanyard (Mole Valley)	N/A in 2016/2017	-
South East Reserve Forces and Cadets Association	Councillor Elms (Guildford)	N/A in 2016/2017	-

Active Surrey Sports Partnership Board	Councillor Jennings-Evans (Surrey Heath)	N/A in 2016/2017	-
Surrey Civilian Military Partnership Board	Councillors Kingsbury (Woking) and Michael (Mole Valley)	N/A in 2016/2017	-
Surrey Countryside Access Forum	Councillor Wright (Guildford)	N/A in 2016/2017	
Surrey & Borders Partnership NHS Foundation Trust	Councillor Smith (Woking)	One Appointment Available	Margaret Cooksey