

To the Members of the Executive

Your attendance is requested at a meeting of the Executive to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 17th DECEMBER 2013 at 7.00pm** for the transaction of the business set out in the following agenda.

Monday 9th December 2013

Angela Griffiths
Corporate Head of Service

Members of the Executive and Portfolios

Councillor Chris Townsend – Leader of the Council

Councillor James Friend – Environment

Councillor Simon Ling – Finance

Councillor Vivienne Michael – Customer Service and Wellbeing

Councillor John Northcott – Planning

Councillor Charles Yarwood – Communities and Assets

Members are reminded that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.

A member who is not a member of the Executive, may not speak at the meeting unless, before it begins he/she has obtained the Chairman's consent to speak on a specific item. (Please note prior consent is not required for those members detailed under rule 48.3 of Part 4: Rules of Procedure – Standing Orders that relate to the Executive only).

AGENDA

1. Minutes

To approve as a correct record the minutes of the Executive held on 26th November 2013.

2. Apologies for Absence

To receive apologies for absence.

3. Disclosure of Interests

To receive any disclosures of interests from Members (either disclosable pecuniary interests or non pecuniary interests) in relation to any items included on the agenda for this meeting in accordance with the Council's Code of Conduct.

4. Councillor Question Time

To receive Councillor questions at this meeting on any matter in which the Executive has powers or duties or which affects the District. Fifteen minutes will be set aside for this purpose. Please note that in accordance with the Council's Constitution a question can only be asked if written notice has been given to the Corporate Head of Service with responsibility for Democratic and Legal Services by 10am on the working day before the meeting.

5. Reports of the Scrutiny and Audit Committees

- a) The Executive will receive a report on the work of the Scrutiny Committee from the Chairman of that Committee.
- b) The Executive will receive an update from the Chairman of the Audit Committee in relation to the consideration of risk management and its inclusion in the corporate implication sections of committee reports where appropriate.

Part I

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6.	Mole Valley District Council Grant Aid Applications [KEY DECISION]	5 - 40
7.	<p>Thomas Flack Trust Fund Applications [KEY DECISION]</p> <p>The Executive is asked to take into account the views of the Thomas Flack Working Group and approve the grants outlined in Section 2 Table 1 for the financial year 2014/15.</p> <p>Executive Member: Councillor Vivienne Michael</p> <p>Corporate Priorities: N/A – (See section 1 of the report)</p>	41 - 50

8.	<p>Scrap Metal Dealers Act 2013 – Setting of Fees and Charges</p> <p>The Executive is asked to approve the Fees and Charges for the licensing of Scrap Metal Dealers as identified within paragraph 1.1 of the report.</p> <p>Executive Member: Councillor James Friend</p> <p>Corporate Priorities: All</p>	51 - 54
9.	<p>Local Development Scheme 2014 – 2017 [KEY DECISION]</p> <p>The Executive is asked to approve the proposed Local Development Scheme 2014 – 2017 to guide the Council's programme of local plan preparation up to 2017.</p> <p>Executive Member: Councillor John Northcott</p> <p>Corporate Priorities: Environment</p>	55 - 88
10.	<p>Mole Valley District Council – Consultation Draft Statement of Community Involvement 2014 [KEY DECISION]</p> <p>The Executive is asked to agree</p> <ol style="list-style-type: none"> 1. to publish the Statement of Community Involvement draft consultation document for an 8 week period from Friday 10th January 2014; and 2. that authority be delegated to the Corporate Head with responsibility to Planning in consultation with the Planning Portfolio Holder and Chairman of the Local Plan Working Group to make any changes necessary to the document prior to its publication. <p>Executive Member: Councillor John Northcott</p> <p>Corporate Priorities: Access to Services</p>	89 - 118
11.	<p>Bookham Neighbourhood Development Plan</p> <p>The Executive is asked to agree that</p> <ol style="list-style-type: none"> (1) the proposed assessments of the contribution that the six parcels of land on the west side of Bookham make to the purposes of the Green Belt and the related appraisals of the sites' development potential as set out in Appendix A to this report be agreed; and that (2) the assessments are forwarded to the Bookham Vanguard Neighbourhood Forum for inclusion in their Green Belt Boundary Review and Site Assessment consultation document. <p>Executive Member: Councillor John Northcott</p> <p>Corporate Priorities: Access to Services, Environment</p>	119 - 146

12.	<p>Mole Valley Local Plan: Housing and Traveller Sites Plan Consultation Document [KEY DECISION]</p> <p>The Executive is RECOMMENDED BY THE COUNCIL to agree</p> <p>(1) the publication of the Housing and Traveller Sites Plan - Consultation Document, plus supporting background evidence, for an 8 week period from Friday 10 January 2014 to 7th March 2014; and</p> <p>(2) that authority be delegated to the Corporate Head with responsibility for Planning in consultation with the Planning Portfolio Holder and Chairman of the Local Plan Working Group to make minor editorial and other changes to the documents prior to their publication.</p> <p>NOTE: Appendices 1 to 7 are supplied for Executive Members in a separate folder – other Members are asked to refer to the documents issued to them for Council on 3rd December 2013 or to the Council's website for the full suite of documents.</p> <p>Executive Member: Councillor John Northcott</p> <p>Corporate Priorities: Environment, Access to Services</p>	147 - 156
13.	<p>Urgent Items</p> <p>To consider any items of business, other than those shown on this agenda and which, by reason of special circumstances to be stated at the meeting, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.</p>	-

If you require a copy of this agenda, any of the reports or a large print version of the agenda, please contact Victoria Foreman on 01306 879355 or victoria.foreman@molevalley.gov.uk