

To the Members of the Executive

Your attendance is requested at a meeting of the Executive to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 27th NOVEMBER 2012 at 7.00pm** for the transaction of the business set out in the following agenda.

Monday 19th November 2012

Angela Griffiths
Corporate Head of Service

Members of the Executive and Portfolios

Councillor Chris Townsend – Leader of the Council

Councillor James Friend – Environment

Councillor Simon Ling – Finance

Councillor Vivienne Michael – Customer Service and Wellbeing

Councillor John Northcott – Planning

Councillor Charles Yarwood – Communities and Assets

Members are reminded that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.

A member who is not a member of the Executive, may not speak at the meeting unless, before it begins he/she has obtained the Chairman's consent to speak on a specific item. (Please note prior consent is not required for those members detailed under rule 48.3 of Part 4: Rules of Procedure – Standing Orders that relate to the Executive only).

AGENDA

1. Minutes

To approve as a correct record the minutes of the Executive held on 23rd October 2012.

2. Apologies for Absence

To receive apologies for absence.

3. Declarations of Interest

Members should declare interests that they have with respect to any item on the agenda and state whether they are personal or pecuniary and the nature of the interest.

4. Councillor Question Time

To receive Councillor questions at this meeting on any matter in which the Executive has powers or duties or which affects the District. Fifteen minutes will be set aside for this purpose. Please note that in accordance with the Council's Constitution a question can only be asked if written notice has been given to the Corporate Head of Service with responsibility for Democratic and Legal Services by 10am on the working day before the meeting.

5. Report of the Scrutiny Committee

The Executive will receive a report on the work of the Scrutiny Committee from the Chairman of that Committee.

Part I

Page No's

6. 2012/13 April - October Organisational Performance Report

5 - 14

The Executive is asked to note Council's performance in the first seven months of 2012/13.

Executive Member: Councillor Charles Yarwood

Corporate Priorities: All

7. 2012/13 Month 7 Budget Monitoring Report [KEY DECISION]

15 - 24

The Executive is asked to

- 1) note the Council's year end revenue outturn projection for Month 7 - an underspend of £522,000 against the cost of services of £10,336,000 (5%); this produces a total variance of £585,000 underspent when combined with the forecast of improved investment returns; and
- 2) note and endorse work to agree business rates pooling for 2013/14 onwards with the County Council and the other Surrey Districts and Boroughs (see paragraph 5.1).

Executive Member: Councillor Simon Ling

Corporate Priorities: All

8. Proposed Supplementary Planning Documents (SPDs) - Larger Rural Villages Character Appraisals SPD and Landscape SPD [KEY DECISION]

25 - 156

The Executive is asked to approve the draft Larger Rural Village Character Appraisals SPD and the draft Landscape SPD for public consultation, as part of the process towards adoption as Supplementary Planning Documents.

Executive Member: Councillor John Northcott

Corporate Priorities: Environment

9. Burial Ground Provision

157 - 168

The Executive is asked to approve Option 2 as detailed in the report, inviting expressions of interest from commercial operators to partner the Council in seeking new burial ground in Mole Valley.

Executive Member: Councillor James Friend

Corporate Priorities: All

10. The Helpshop, Leatherhead [KEY DECISION] 169 - 200

The Executive is asked to agree that the HelpShop in Leatherhead be co-located with Leatherhead Library, as suggested in paragraph 9.1 of the report.

Executive Member: Councillor Vivienne Michael

Corporate Priorities: Access to Services, Value for Money

N.B. The information set out in Appendices B and F to this report is to be treated as a confidential Part II item. See Part II.

11. Urgent Items

To consider any items of business, other than those shown on this agenda and which, by reason of special circumstances to be stated at the meeting, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.

12. Exclusion of Press and Public

The Committee may exclude the press and public for the following items of business and to do so it must pass a resolution in the following terms:

RECOMMENDED that members of the Press and public be excluded from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 on the grounds that:

(i) involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act; namely

3. information relating to the financial or business affairs of any particular person (including the authority holding that information); and

(ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

Appendices B and F of Agenda Item 10 - The Helpshop, Leatherhead [KEY DECISION] 201 - 204

To consider Appendices B and F and any confidential details in connection with Agenda Item 10.

Executive Member: Councillor Vivienne Michael

Corporate Priorities: Access to Services, Value for Money

13. Relocating the Council's Depot [KEY DECISION] 205 - 218

The Executive is asked to receive the report of the Corporate Head of Service.

Executive Member: Councillor Charles Yarwood

Corporate Priorities: All

N.B. Please note that the colour map of the site is also confidential but is attached separately to the agenda.

14. Property Item [KEY DECISION]

219 - 238

The Executive is asked to receive the report of the Property Manager and Surveyor.

Executive Member: Councillor Charles Yarwood

Corporate Priorities: All

N.B. Please note that Appendix 1 (a colour site plan) is also confidential but is attached separately to the agenda.